

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, February 13, 2024 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Kathleen Waxer, Wendy Hall, Helen Kelleher-Empey and Ralph Melnyk		
Absent	Councillor Rico Damota		
Also present	Bill Given, Chief Administrative Officer Natasha Malenchak, Director of Finance & Administration Leanne Pelletier, Municipal Housing Coordinator Emma Acorn, Legislative Services Coordinator Katy Poirier, Protective Services Coordinator Lisa Darrah and Hannah Basso, Crisis Team Jasper Society Brooklyn Rushton, Tourism Jasper Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 13 observers		
Call to Order	Deputy Mayor Wilson called the February 13, 2024 Committee of the Whole meeting to order at 9:30am.		
Additions/ deletions to the agenda	none		
Approval of agenda #50/24	MOTION by Councillor Kelleher-Empey that Committee approve the agenda for the February 13, 2024 Committee of the Whole meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from January 23, 2024 minutes	Committee shared updates on meetings over the past three weeks which were referenced in the upcoming events of the minutes, including meetings with ATCO and separate unrelated meetings with municipalities involved in the resort town status initiative.		
Delegations – Crisis Team Jasper Society	Committee received a presentation from Lisa Darrah and Hannah Basso of the Crisis Team Jasper Society. Ms. Darrah provided background information on previous funding requests; updates to staffing and services provided; recent changes to provincial regulations, services, and funding; and shared hopes for moving forward with a F-104 agreement with the Municipality of Jasper.		

#51/24	MOTION by Mayor Ireland that Committee receive the presentation from the Crisis Team Jasper Society for information.			
	FOR	AGAINST		
	5 Councillors	0 Councillor		CARRIED
Correspondence – Parks Canada	Committee received correspondence from Parks Canada regarding a transit service request to add a Maligne Canyon route.			
#52/24	MOTION by Mayor Ireland that Committee receive the request for information; and,  That Committee refer the transit service request from Parks Canada to Administration for a report at a future Committee of the Whole meeting.			
	FOR	AGAINST		
	5 Councillors	0 Councillor		CARRIED
	Councillor Waxer joined the meeting at 10:15am.			
Correspondence – Jasper United Church	Committee received correspondence from the Jasper United Church regarding the utility billing rates for the property at 701 Turret Street.			
#53/24	MOTION by Councillor Kelleher-Empey that Committee receive the correspondence for information; and,  That Committee refer the request from the Jasper United Church to Administration for a report back at a future Committee of the Whole meeting with additional details on the request and similar situations.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
Correspondence – RCMP Quarterly Report	Committee received a quarterly report from the RCMP containing a community policing report and Jasper Provincial Detachment Crime Statistics.			
#54/24	MOTION by Councillor Hall that Committee receive the Quarterly RCMP report for information.			
	FOR	AGAINST		
	6 Councillors	0 Councillor		CARRIED
Derelict Properties on Connaught Drive	Councillor Melnyk had requested this item be added to the agenda to address properties on Connaught Drive which have been vacant for numerous years. Administration confirmed these properties are taxed based on their yearly assessment values.			
Recess	Deputy Mayor Wilson called a recess from 10:39am to 10:50am.			

Derelict Properties on Connaught Drive #55/24	MOTION by Councillor Melnyk that Committee direct Administration to add a discussion about vacant commercial and residential properties to the next Intergovernmental Governmental meeting.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
Tourism Jasper Destination Stewardship Plan	Committee received a report from Administration detailing the items in the Tourism Jasper Destination Stewardship Plan which are most relevant to the municipality; the roles the municipality is likely to play; and the activities either currently underway or planned. Tourism Jasper representative Brooklyn Rushton attended and spoke to the next steps they are planning for this year.			
#56/24	MOTION by Councillor Waxer that Committee receive the Destination Stewardship Plan Alignment Review report for information.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
Paid Parking 2024	Committee received a paid parking wrap-up report from Administration reviewing the past year, including an analysis from HotSpot covering May to October 2023. CAO Given also provided recommendations and alternatives for Paid Parking 2024.			
#57/24	MOTION by Councillor Hall that Committee recommend Council expand the paid parking program to year-round operations.			
	FOR 2 Councillors (Hall, Waxer)	AGAINST 4 Councillors		DEFEATED
#58/24	MOTION by Councillor Hall that Committee recommend Council increase the paid parking rates to \$4.50/h on-street, and \$3.50/h or \$17/day in parking lots.			
	FOR 5 Councillors	AGAINST 1 Councillor (Wilson)		CARRIED
#59/24	MOTION by Councillor Waxer that Committee direct Administration to designate a bus drop-off zone on Hazel Avenue adjacent to the RV parking lot.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
#60/24	MOTION by Councillor Waxer that Committee direct Administration to turn oversized parking stalls into paid parking stalls.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED

Recess	Deputy Mayor Wilson called a recess from 12:00pm to 1:00pm.		
Jasper Municipal Housing Corporation Resolutions	Committee received resolutions for consideration as part of the development of the Jasper Municipal Housing Corporation. Municipal Housing Coordinator Leanne Pelletier and Mr. Given reviewed the work being done with Brownlee Law to ensure all incorporation functions are complete.		
#61/24	<p>MOTION by Mayor Ireland that Committee recommend Council approve the following shareholder resolutions after consideration of amendments discussed at the February 13<sup>th</sup> Committee of the Whole meeting;</p> <ul style="list-style-type: none"> <li>• Resolutions 2024-1, 2024-2 &amp; 2024-3 (Unanimous Shareholders Agreement)</li> <li>• Resolution 2024-4 (Election of Directors)</li> <li>• Resolution 2024-5 (JMHC Corporate By-law No. 1)</li> <li>• Resolution 2024-6 (Ratification of Director's Acts)</li> <li>• Resolution 2024-7 (Change of Directors)</li> </ul>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Community & Economic Development Policy Review #62/24	<p>Committee received a report from Administration detailing recent motions made regarding the Community &amp; Economic Development Fund eligibility requirements.</p> <p>MOTION by Councillor Waxer that Committee recommend Council amend the Community and Economic Development Fund Policy B-117 as presented.</p>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Childcare Space Creation Funding Advocacy Request for Decision to Alberta Municipalities Spring Municipal Leaders' Caucus #63/24	<p>At the January 23, 2024 Committee meeting Administration presented a report on childcare service, sharing ways the Municipality could advocate for childcare in Jasper. Today Committee was presented with a draft Request for Decision to submit to the Alberta Municipalities Spring Leaders' Caucus, as one of the options for advocacy.</p> <p>MOTION by Councillor Waxer that Committee recommend Council support submitting the attached Request for Decision to the Alberta Municipalities Spring Leaders' Caucus.</p>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Motion Action List	Administration reviewed the Motion Action List.		
#64/24	<p>MOTION by Councillor Kelleher-Empey that Committee approve the updated Motion Action List with the removal of the following items:</p> <ul style="list-style-type: none"> <li>• Tourism Destination Stewardship Plan</li> </ul> <p>And date changes for the following items:</p>		

- Habitat for the Arts

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor  
upcoming  
meetings

Councillor Melnyk will be attending the monthly museum meeting tonight and a Community Futures West Yellowhead training session on Thursday.

Councillor Kelleher-Empey has an Evergreens Foundation meeting this week.

Councillor Hall will be attending a Library Board meeting this evening and a Legislative Committee meeting next Tuesday morning.

Councillor Waxer will be attending the “Refocusing Alberta’s Healthcare System Community Consultation Session” this evening, and tomorrow will be at the Early Childhood Community Conversation.

Mayor Ireland plans to attend the upcoming Jasper-Hakone Committee meeting later this afternoon and a meeting of the West Yellowhead Regional Waste Management Authority tomorrow.

Upcoming Events

Council reviewed a list of upcoming events.

In-camera  
#65/24

MOTION by Councillor Kelleher-Empey to move in-camera at 1:44pm to discuss:

- Jasper Municipal Housing Corporation Director Selection FOIP s. 19(1)

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Mr. Given, Ms. Pelletier, and Ms. Acorn also attended the in-camera session.

Move out of  
camera  
#66/24

MOTION by Councillor Hall to move out of camera at 2:16pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

#67/24

MOTION by Mayor Ireland that Committee direct Administration to follow up with identified applicants and report back to Council at the first opportunity.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Adjournment  
#68/24

MOTION by Councillor Kelleher-Empey that, there being no further business, the Committee of the Whole meeting of February 13, 2024 be adjourned at 2:17pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED