

**MUNICIPALITY OF JASPER
COMMITTEE-OF-THE-WHOLE MEETING**

DATE: Tuesday, May 26, 2015
PLACE: **ESB meeting room**
TIME: **9:30 a.m.**

A G E N D A

- 1.0 Call to Order
- 2.0 Additions to Agenda
- 3.0 Approval of Agenda
 - 3.1 May 26, 2015
- 4.0 Approval of Minutes
 - 4.1 May 12, 2015 attachment
- 5.0 Business Arising from Minutes
- 6.0 Request for Support
 - 6.1 Seniors' Week (no application) Councillor Wall
- 7.0 CFS
 - 7.1 CFS letter to Govt. re. funding Councillor Wacko
- 8.0 Brief Updates
 - 8.1 RFD re. Jasper Folk & Blues Society request for discounted rate .. attachment
and Notice of Motion at May 19th mtg re. donation of \$3,000
- 9.0 Council Representation on Various Boards, upcoming meetings
- 10.0 Upcoming Events
 - May 29 – Cap & Gown Ceremony, High School, 1 pm – Councillor Arsenault to attend
 - June 1-3 – CAMA conference, JPL
 - June 4 - Stewardship Day
 - June 5-8 – FCM, Edmonton
 - June 8 – Jasper Works, Sawridge, 7-10 pm
 - June 13/14 – Granfondo race
 - June 13 – Lobsterfest, MPH 6 pm
 - June 19 – Annual Chamber Members BBQ, 6 pm Palisades
 - June 22 – Edmonton Chamber Reception – Mayor to attend
 - June 25 – Hakone Delegation members arrive in Jasper – late evening
 - June 26/27 – Alberta/Japan Twinned Municipalities Assocn. conference and AGM, Chateau Jasper
- 11.0 Adjournment

Committee of the Whole Meeting
 Tuesday, May 12, 2015
 Emergency Services Building Meeting Room

- Present** Mayor Richard Ireland, Deputy Mayor Dwain Wacko, Councillor Vonna Arsenaault, Councillor Helen Kelleher-Empy, Councillor Brian Nesbitt, Councillor Gilbert Wall, Councillor Rico Damota
- Also present** Greg Van Tighem, acting CAO, Beryl Cahill, Christine Nadon, Nicole Veerman (The Fitzhugh), Councillor Patricia Lee from the Town of Bruderheim, and representatives from organizations applying for Economic Development Funds –Jorg Michel, Emilie St. Pierre, Esa Begrand, and Marianne Garrah.
- Call to Order** Mayor Ireland called the meeting to order at 9:30 a.m.
- Approval of Agenda** Motion by Councillor Nesbitt that the agenda for today’s Committee meeting be approved as presented. Carried
- Approval of Minutes** Motion by Councillor Nesbitt that the minutes of the April 28, 2015 committee meeting be approved with the following correction: Deputy Mayor Wacko and Councillor Damota will not attend the Advocacy Training programme in Canmore. Carried
- Business Arising from Minutes** Councillor Damota expressed his appreciation of good WiFi when travelling, and feels that the addition of Shaw Go WiFi in Municipal buildings would be a definite asset.
- Economic Dev. Fund** Council discussed with group representatives present, their applications for Economic Development funding, and the amount of funds available for this particular grant round. Applications were presented as Notice at the May 5th regular meeting and will come back to Council regular meeting on May 19th for approval or rejection.
- Pride Festival, IOTAD, and Folk Festival**
- Raven About the Arts** Marianne Garrah was present and explained the celebration of the arts which takes place in the Fall. Christine and Yvonne will discuss the request for a Mayor’s Night of the Awards dinner, after which Notice will be given.
- Seniors’ Week request for funding** Councillor Wall indicated that Glen McGrath from Alpine Summit Seniors’ Lodge is asking Council for \$1,500 to be used towards expenses incurred in the upcoming Seniors’ Week festivities. This request will go by way of Notice to the May 19th Council meeting.
- Library report** Council received the latest report on the new library building. The building appears to be on target. Next report will be forwarded to Council at a June meeting.
- Hakone Project** Deputy Mayor Wacko requested that Hakone Project be added to today’s meeting. Mr. Wacko advised that Gord Hutton will oversee the project in Mr. Wacko’s absence. Councillors have agreed to commit personally to this project, and Mayor

Ireland approved the manner in which this will take place. A Council motion will be required for this expense.

Visiting Councillor	Patricia Lee, a visiting councillor from Bruderheim, was present at the meeting and brought well wishes from the Town of Bruderheim.
Upcoming Events	Advocacy training, Canmore, May 14/15. Pride Flag raising – Councillor Kelleher-Empey agreed to replace Mayor Ireland at this event. NETMA meeting May 21 st Cap and Gown Ceremony May 19 th 1 pm at High School – Councillor Arsenault will replace Mayor Ireland at this event.
Councillor Reports	University of Missouri professor and students have invited the Mayor and councillor to join the students, who are studying ecology and business, to join them at the Brew Pub on Saturday, May 23 rd for some casual discussions. Councillor Kelleher-Empey advised that she and Councillor Wall will be attending the CFC meeting in Grande Cache soon. Mayor Ireland and Councillor Nesbitt will attend today's teleconferencing call on the Tour of Alberta. 100 th anniversary of Edith Cavell – activities taking place every Wednesday including a theatre production – starting in June.
Adjournment	There being no further business, Councillor Damota moved that the meeting be adjourned at 10:53 am. Carried

Seniors' request
for funding

From: Julie Des Becquets [mailto:ac.assl@telus.net]
Sent: May-15-15 10:23 AM
To: Beryl Cahill
Cc: Glen McGrath
Subject: Seniors Week- Add to the Agenda for Council

Hello Beryl,

Thank you very much for contacting us today.

We would like to request funding of \$1500 for the seniors week events that we will be hosting at Alpine Summit Seniors Lodge.

From my understanding the same requests was asked last year.

Please contact me if you require more information.

Have a lovely weekend
Julie Des Becquets
Activity Coordinator/Assistant Manager
Phone: (780)852-4881



Request for Decision

Subject: Jasper Heritage Fold and Blues Society (JHFBS) Request for discount and consideration for Bronze sponsorship (\$3000)

Prepared by: Yvonne McNabb

Reviewed by: Mark Fercho

Date – Committee of the Whole: May 26, 2015

Date- Notice: June 2, 2015

Date- Decision: June 16, 2015

Recommendation: 1. To approve or not approve.

Background: The JHFBS is requesting the use of Centennial Park at no cost for the September 11-13, 2015 Folk Music Festival. In previous years the prior Folk Festival has applied to the Culture and Recreation board for a fee reduction. The Culture and Recreation board deferred their decision until after the festival and required proof of profit or loss for the event. It was decided for that request that a funding discount would be issued if the event lost money, so the request was deferred until after the event occurred.

Implications: See attached request.

Costs: Rental fees for the use of Centennial Park, the ball diamonds and the log cabin total \$4666.81 for the weekend.
Costs are incurred by the Municipality for the initial set up of the site, marking and locating sprinkler lines, ensuring driving path for vehicles, safe location for stage set up, fencing for beer garden, pole pounder, barricades, chains, locks, additional washroom supplies and site checks.
Council consideration of Bronze Sponsorship at a cost of \$3000.

Strategic Relevance: Jasper Community Sustainability Plan. Goal 2.2.1 "Sustainable Tourism Economy" targets reduction of the seasonality of the tourist economy.

Attachments: 1. Policy D-010 Request for Use of Facilities at a discounted rate or for no fee.
2. JHFBS request for discount, Profit and Loss comparison, and a statement of benefit to the community.
3. Rental agreement.

Director

Municipal Manager

Agenda Item

8.1

**MUNICIPALITY OF JASPER
POLICY MANUAL**

**CONTROL CODE: D-EA
CATEGORY: REQUESTS FOR SUPPORT**

EXHIBIT "C"

MUNICIPALITY OF JASPER

REQUEST FOR USE OF FACILITY AT DISCOUNTED RATE, OR FOR NO FEE

Name of Group or Applicant: Jasper ^{Heritage} Folk and Blues Society: Jasper Folk Music Festival
Mailing Address of Group or Applicant: PO Box 1448, Jasper, AB Postal Code TOE 1E0
Name of Contact Person: Peggy Munn Position/Title: Assistant Executive Director
Phone No. 780-931-6062 Fax No. _____ e-mail address jasperfolkmusicfestival@gmail.com
Brief description of event/activity/project being applied for:

Please attach the following:

- Statement of Benefit to the community Statement of Revenue & Expenses for your project
 Current financial statement for group or organization

How will this event/activity/project benefit the community of Jasper?

It will provide a music festival for the community of Jasper.
(Please see attached Statement of Benefit)

Date of event/activity/project: Sept. 11-13, 2015 Total cost of Project: \$ 100 000

List all fundraising efforts made by your group for this event/activity/project:

Name of Funder	Amount funded
<u>Battle Royale (+ silent auction)</u>	\$ <u>6000</u>
_____	\$ _____

Name of Facility to be used: Centennial Park

Amount requested to be discounted: \$ 4666.81

Peggy Munn
Signature of applicant or authorized officer of group

April 1, 2015
Date

Forward completed application form to: Director of Culture and Recreation, Po Box 1539, Jasper, AB TOE 1E0.

This personal information is being collected by the Municipality of Jasper for requests for the use of facilities to be granted. It is protected by the privacy provisions of the Freedom of Information and Protection of privacy Act. If you have any questions about the collection of this information, contact the Director of Culture and Recreation, Municipality of Jasper, PO Box 1539, Jasper, AB TOE 1E0 or telephone 780-852-3381.

FOR OFFICE USE ONLY

Approved Not Approved Comments: _____

Signature: _____

APPROVED: January 29, 2002
REVISED: June 2002
REVISED: February 2002
REVISED: April 17, 2003

Agenda Item: 8.1



April 1, 2015

To: Yvonne McNabb

Re: Statement of Benefit to the Community (for Request for no fee facility form)

The Jasper Heritage Folk and Blues Society has provided an exceptional folk music festival experience for the town of Jasper over the past two years. The town, its residents and visitors have benefitted from the increased tourist traffic through the hotels, campgrounds, restaurants and amenity visits. This kid-friendly and cultural event has also been previously missing from Jasper these last 7 years and through the hard work of our society and volunteers, we have brought this experience back. In addition, we have provided an opportunity for those who could not otherwise afford the festival to volunteer and engage in this amazing event. We have set the groundwork for a festival that will continue to grow and grow until it becomes self-sustainable. However, we are not quite at that goal yet.

The last two years have required careful planning and execution, especially when it comes to the budget. Although we have approached and received some corporate sponsorship, we also fundraise through activities such as raffle ticket sales and the Battle of the Bands, (which also provides a way for local musicians to play at the festival). In spite of our best efforts, budgeting remains tight and thus, we are respectfully requesting that the full fee for the rental of Centennial Park be waived this year, to the amount of \$4666.81. We have paid the full rental fee for the past two years but with a potential decrease in the amount of corporate sponsorship expected this year, we would like to do everything to ensure that the festival remains a viable entity by remaining without a deficit, and with your help we can do so.

I have included our Statement of Revenue & Expenses for the festival, as well as our Current Financial Statement for our society. If you require any further information, please contact me at your convenience.

Kind regards,

Peggy Munn

Assistant Executive Director of the Jasper Heritage Folk & Blues Society

Jasper Heritage Folk & Blues Society Budget 2015

Revenue

Grants, Donations & Fundraising		
Corporate Donations	\$	3,500.00
Municipal Grants	\$	2,500.00
Foundation Grants	\$	8,200.00
Private Donations	\$	500.00
Local Business Donations	\$	500.00
Fundraising (Silent Auct/Raffle)	\$	3,000.00
Special Events (Battle Royale)	\$	3,000.00
In Kind Value	\$	6,000.00
Total	\$	27,200.00

Folk Festival Revenue		
Vendor Fees Collected	\$	3,000.00
Program Ads	\$	1,000.00
Ticket Sales	\$	25,000.00
Merchandise Sales	\$	2,500.00
Alcohol Sales	\$	10,000.00
Misc Revenue	\$	-
Total	\$	41,500.00

Total Revenue	\$	68,700.00
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Expenses

Administration	
Accounting & Audit	\$ 200.00
Bank Charges	\$ 25.00
Equipment Purchase	
Equipment Maintenance	
Membership fees	\$ 200.00
Festival Insurance	\$ 1,000.00
General Insurance	\$ 1,000.00
Postage	\$ 200.00
Office Supplies	\$ 200.00
Cash Boxes	\$ -
Miscellaneous	\$ -
Total	\$ 2,825.00

Media Relations/Promotion	
Design Fees	\$ 400.00
Merchandise Purchased	\$ 3,000.00
Advertising	\$ 3,000.00
Audio	
Ads (Newspaper/Programs)	
Ads Audio (Contra/In Kind)	
Visual Media (Posters/Handout)	
Program	\$ 1,800.00
Photography	\$ 1,500.00
Photography (In Kind EXP)	\$ 1,000.00
Ticket Production	\$ 150.00
Printed Materials (Wristband)	\$ 300.00
Web & Online	\$ 100.00
ID Tags	\$ -
Total	\$ 11,250.00

Food & Bar Services	
Liquor Licence	\$ 400.00
Equipment	\$ -
Supplies	\$ -
Décor	\$ -
Liquor Purchases	\$ 3,000.00
Total	\$ 3,400.00

Production/Logistics	
Signage	\$ 500.00
Security	\$ 3,000.00
Stage Rental	\$ 1,350.00
Toilet	\$ 2,000.00
Misc Expenses	\$ 500.00
Licensing	\$ 100.00
Truck Rental	\$ -
Total	\$ 7,450.00

Sponsorship/Fundraising		
Tickets (Raffle)	\$	100.00
Catering/VIP reception	\$	1,000.00
Décor	\$	-
Signage	\$	-
Printing	\$	-
Total	\$	1,100.00

Volunteers		
T-shirts/Hat Production	\$	1,000.00
Social Event/Volunteer Apprec.	\$	1,000.00
Exec Appreciation	\$	500.00
Tent Rental	\$	-
Total	\$	2,500.00

Programming		
Performer's Fees	\$	20,000.00
Performer Accommodations & Food	\$	6,000.00
Activity Materials	\$	-
Lighting	\$	5,200.00
Generator	\$	5,000.00
Generator In Kind Value (Potential)	\$	5,000.00
Essential Services	\$	-
Technicians	\$	5,200.00
Transportation	\$	-
Equipment Maintenance	\$	-
Venue Rentals (Centennial Park)	\$	4,666.81
Total	\$	51,066.81

Total Expenses	\$	79,591.81
Total Surplus/Deficit	-\$	10,891.81

4:53 PM

16/04/15

Accrual Basis

Jasper Folk and Blues Society Profit & Loss Prev Year Comparison November 2014 through October 2015

	Nov '14 - Oct 15	Nov '13 - Oct 14	\$ Change
Ordinary Income/Expense			
Income			
Festival Gifts in Kind - Goods	0.00	3,421.90	-3,421.90
Folk Festival Revenue			
Alcohol Sales	0.00	8,619.75	-8,619.75
CD/Music Sales Commissions	0.00	0.00	0.00
Merchandise Sales	0.00	2,018.50	-2,018.50
Program Advertising	0.00	1,015.00	-1,015.00
Ticket Sales	0.00	23,844.85	-23,844.85
Vendor Fees Collected	0.00	2,550.00	-2,550.00
Total Folk Festival Revenue	0.00	38,048.10	-38,048.10
Fundraising Revenue	0.00	3,992.75	-3,992.75
Grants & Donations			
Corporate Donations	0.00	3,500.00	-3,500.00
Foundation Grants	0.00	9,386.00	-9,386.00
Government Grants	0.00	40,000.00	-40,000.00
Municipal Donations & Grants	0.00	2,500.00	-2,500.00
Private Donations	0.00	294.62	-294.62
Total Grants & Donations	0.00	55,680.62	-55,680.62
Rental Income			
Tent Rentals	0.00	1,800.00	-1,800.00
Total Rental Income	0.00	1,800.00	-1,800.00
Total Income	0.00	102,943.37	-102,943.37
Expense			
Administration Expenses			
Bank Charges	0.00	35.20	-35.20
Office Supplies	0.00	138.50	-138.50
Postage & Shipping	0.00	265.68	-265.68
Total Administration Expenses	0.00	439.38	-439.38
Fest Programing & Site Expenses			
Beer Gardens	0.00	2,819.27	-2,819.27
Licencing & Permits	0.00	500.00	-500.00
Misc.	0.00	726.46	-726.46
Performer Fees			
Performer Exp - Food/Accom, Etc	0.00	5,817.70	-5,817.70
Performer Fees - Other	0.00	29,999.58	-29,999.58
Total Performer Fees	0.00	35,817.28	-35,817.28
Rentals	0.00	20,779.78	-20,779.78
Security	0.00	4,822.92	-4,822.92
Technicians	0.00	5,000.00	-5,000.00
Total Fest Programing & Site Expenses	0.00	70,465.71	-70,465.71
Festival Marketing & Promotion			
Advertising	0.00	6,415.14	-6,415.14
Merchandise Purchases	0.00	3,901.27	-3,901.27
Photography	0.00	2,720.00	-2,720.00
Program Expense	0.00	1,783.10	-1,783.10
Promotion/Printed Materials	0.00	817.49	-817.49
Signage	0.00	50.00	-50.00
VIP Reception	0.00	1,500.00	-1,500.00
Website & Online Exp	0.00	1,811.11	-1,811.11
Total Festival Marketing & Promotion	0.00	18,998.11	-18,998.11
Festival Volunteers			
Coordination & Volunteer Exp.	0.00	156.31	-156.31
Social Events	0.00	1,250.54	-1,250.54
T-Shirt/Hat	0.00	1,557.34	-1,557.34
Total Festival Volunteers	0.00	2,964.19	-2,964.19

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 16/04/15
 Accrual Basis

Jasper Folk and Blues Society Profit & Loss Prev Year Comparison November 2014 through October 2015

	Nov '14 - Oct 15	Nov '13 - Oct 14	\$ Change
Insurance			
Festival Insurance	0.00	1,550.00	-1,550.00
General Insurance	0.00	1,000.00	-1,000.00
Total Insurance	0.00	2,550.00	-2,550.00
Organizational Expenses			
Advertising	88.70	0.00	88.70
Membership Fees & Dues	79.53	344.90	-265.37
Total Organizational Expenses	168.23	344.90	-176.67
Special Event - Expenses	75.00	169.62	-94.62
Tent & Equipment Expense			
Equipment Maintenance & Labour	0.00	441.98	-441.98
Storage - Tent/Supplies	318.75	828.75	-510.00
Total Tent & Equipment Expense	318.75	1,270.73	-951.98
Total Expense	561.98	97,202.64	-96,640.66
Net Ordinary Income	-561.98	5,740.73	-6,302.71
Other Income/Expense			
Other Expense			
GST Paid on Purchases	0.00	2,551.58	-2,551.58
Total Other Expense	0.00	2,551.58	-2,551.58
Net Other Income	0.00	-2,551.58	2,551.58
Net Income	-561.98	3,189.15	-3,751.13

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 16/04/15
 Accrual Basis

Jasper Folk and Blues Society Profit & Loss Prev Year Comparison November 2014 through October 2015

	% Change
Ordinary Income/Expense	
Income	
Festival Gifts in Kind - Goods	-100.0%
Folk Festival Revenue	
Alcohol Sales	-100.0%
CD/Music Sales Commissions	0.0%
Merchandise Sales	-100.0%
Program Advertising	-100.0%
Ticket Sales	-100.0%
Vendor Fees Collected	-100.0%
Total Folk Festival Revenue	-100.0%
Fundraising Revenue	-100.0%
Grants & Donations	
Corporate Donations	-100.0%
Foundation Grants	-100.0%
Government Grants	-100.0%
Municipal Donations & Grants	-100.0%
Private Donations	-100.0%
Total Grants & Donations	-100.0%
Rental Income	
Tent Rentals	-100.0%
Total Rental Income	-100.0%
Total Income	-100.0%
Expense	
Administration Expenses	
Bank Charges	-100.0%
Office Supplies	-100.0%
Postage & Shipping	-100.0%
Total Administration Expenses	-100.0%
Fest Programing & Site Expenses	
Beer Gardens	-100.0%
Licencing & Permits	-100.0%
Misc.	-100.0%
Performer Fees	
Performer Exp - Food/Accom, Etc	-100.0%
Performer Fees - Other	-100.0%
Total Performer Fees	-100.0%
Rentals	-100.0%
Security	-100.0%
Technicians	-100.0%
Total Fest Programing & Site Expenses	-100.0%
Festival Marketing & Promotion	
Advertising	-100.0%
Merchandise Purchases	-100.0%
Photography	-100.0%
Program Expense	-100.0%
Promotion/Printed Materials	-100.0%
Signage	-100.0%
VIP Reception	-100.0%
Website & Online Exp	-100.0%
Total Festival Marketing & Promotion	-100.0%
Festival Volunteers	
Coordination & Volunteer Exp.	-100.0%
Social Events	-100.0%
T-Shirt/Hat	-100.0%
Total Festival Volunteers	-100.0%

4:53 PM
16/04/15
Accrual Basis

Jasper Folk and Blues Society
Profit & Loss Prev Year Comparison
November 2014 through October 2015

	<u>% Change</u>
Insurance	
Festival Insurance	-100.0%
General Insurance	-100.0%
Total Insurance	-100.0%
Organizational Expenses	
Advertising	100.0%
Membership Fees & Dues	-76.9%
Total Organizational Expenses	-51.2%
Special Event - Expenses	-55.8%
Tent & Equipment Expense	
Equipment Maintenance & Labour	-100.0%
Storage - Tent/Supplies	-61.5%
Total Tent & Equipment Expense	-74.9%
Total Expense	-99.4%
Net Ordinary Income	-109.8%
Other Income/Expense	
Other Expense	
GST Paid on Purchases	-100.0%
Total Other Expense	-100.0%
Net Other Income	100.0%
Net Income	<u>-117.6%</u>



Policy Title: COMMUNITY USE OF MUNICIPAL FACILITIES

Policy # D-010

ADMINISTRATIVE PROCEDURES

Effective Date: July 22, 2011

Date adopted by Municipal Manager: July 22, 2011

SCOPE

This policy applies to all Culture and Recreation facilities.

RESPONSIBILITY

The Director, Culture and Recreation, shall manage community no-charge and reduced-charge use of culture and recreation facilities by community groups and organizations.

PROCESS

Local non-profit community groups and organizations may book municipal Culture and Recreation facilities (Arts and Crafts Room, Video Conference Room, Lower Curling Lounge, Upper Curling Lounge, Band Room, Arena Lobby, Activity Centre Lobby and Centennial Park) through the Culture and Recreation booking system at the Jasper Activity Centre. Bookings will be subject to an administration fee (see Policy #XXXX, Rates and Fees). *see Bylaw _____*

Bookings by the Jasper Junior/Senior High School, the Jasper Elementary School, or the Ecole Desrochers will be subject to an administrative booking fee . The Municipality reserves the right to request a damage deposit.

REQUESTS FOR USE OF FACILITIES AT A DISCOUNTED RATE OR FOR NO FEE

Authorization

1. All requests for use of facilities shall be completed on the prescribed form and forwarded to the Director of Culture and Recreation.
2. The Director is authorized to donate facility use up to a value of \$500.00.
3. Facility use over a value of \$500 and up to \$2,500 may be authorized with approval of the Culture and Recreation Board.
4. Any allocation of use exceeding a value of \$2,500 must be approved by Council.

Documentation

All discounted or donation of facility use shall be documented and reported on a monthly basis in the Director's report to the Culture and Recreation Board and to Council.

Budget

An annual accumulated value of discounted or donated use shall be documented and recorded, and will be recognized in the three-year business plan and budget presentations to Council.



Policy Title: COMMUNITY USE OF MUNICIPAL FACILITIES

Policy # D-010

ADMINISTRATIVE PROCEDURES

Effective Date: July 22, 2011

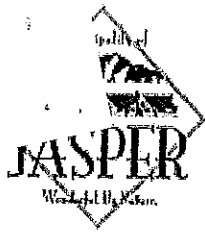
Date adopted by Municipal Manager: July 22, 2011

EXCLUSIONS

Fundraising events or activities are excluded from this policy and are subject to regular rental rates.

The Director, Culture and Recreation, is hereby granted discretion to accept or reject facility booking requests on the basis of schedule or fiscal concerns.

Requests for no-charge or reduced-charge use of Culture and Recreation facilities by groups or organizations other than local non-profit groups are not subject to this policy.



Rental Contract - Permit

Printed: 26 Mar 2015, 04:42 PM

User: connie

Contract #: 4661

Date: 23 Feb 2015

User: Connie

Status: Firm

Municipality of Jasper, P.O. Box 1539 Jasper, AB T0E 1E0 Canada hereby grants Jasper Heritage Folk & Blues Society (hereinafter called the "Licensee") represented by Peggy Munn, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement. Please phone 780-852-3663 if there are further questions for the Pool or fax 780-852-4479. If you have any questions for the Activity Centre please phone 780-852-3381 or fax 780-852-5176.

i) Event 2015 Folk Festival

ii) Conditions of Use The Renter is responsible for set up and take down/clean up of the facility(ies) and equipment in the rental contract and equipment rental agreement.

Please note that items or decorations are not permitted to be hung from the ceiling in the Multi-Purpose Hall.

For Main lobby booking please do not block doors, displays or businesses. Please be aware Curling Viewing Area and Main Lobby are open spaces accessible to the general public.

iii) Date & Times
Starting: Thu 10 Sep 15 08:00 AM
Ending: Tue 15 Sep 15 12:00 AM

Facility/Equipment	Day	Start Date	Start Time	End Date	End Time	Fee	Tax	Total
Ball Diamond C	Thu	10 Sep 2015	08:00 AM	10 Sep 2015	11:59 AM	\$0.00	\$0.00	\$0.00
Soccer-Rugby Pitch	Thu	10 Sep 2015	08:00 AM	10 Sep 2015	11:59 AM	\$0.00	\$0.00	\$0.00
Ball Diamond A	Thu	10 Sep 2015	08:00 AM	10 Sep 2015	11:59 PM	\$0.00	\$0.00	\$0.00
Ball Diamond B	Thu	10 Sep 2015	08:00 AM	10 Sep 2015	11:59 PM	\$0.00	\$0.00	\$0.00
Log Cabin	Thu	10 Sep 2015	08:00 AM	11 Sep 2015	12:00 AM	\$0.00	\$0.00	\$0.00
Ball Diamond B	Fri	11 Sep 2015	08:00 AM	11 Sep 2015	11:59 AM	\$211.49	\$10.57	\$222.06
Ball Diamond C	Fri	11 Sep 2015	08:00 AM	11 Sep 2015	11:59 AM	\$211.49	\$10.57	\$222.06
Soccer-Rugby Pitch	Fri	11 Sep 2015	08:00 AM	11 Sep 2015	11:59 AM	\$223.69	\$11.18	\$234.87
Ball Diamond A	Fri	11 Sep 2015	08:00 AM	11 Sep 2015	11:59 PM	\$211.49	\$10.57	\$222.06
Log Cabin	Fri	11 Sep 2015	08:00 AM	12 Sep 2015	12:00 AM	\$305.92	\$15.30	\$321.22
Ball Diamond B	Sat	12 Sep 2015	08:00 AM	12 Sep 2015	11:59 AM	\$211.49	\$10.57	\$222.06
Ball Diamond C	Sat	12 Sep 2015	08:00 AM	12 Sep 2015	11:59 AM	\$211.49	\$10.57	\$222.06
Soccer-Rugby Pitch	Sat	12 Sep 2015	08:00 AM	12 Sep 2015	11:59 AM	\$223.69	\$11.18	\$234.87
Ball Diamond A	Sat	12 Sep 2015	08:00 AM	12 Sep 2015	11:59 PM	\$211.49	\$10.57	\$222.06
Log Cabin	Sat	12 Sep 2015	08:00 AM	13 Sep 2015	12:00 AM	\$305.92	\$15.30	\$321.22
Ball Diamond B	Sun	13 Sep 2015	08:00 AM	13 Sep 2015	11:59 AM	\$211.49	\$10.57	\$222.06
Ball Diamond C	Sun	13 Sep 2015	08:00 AM	13 Sep 2015	11:59 AM	\$211.49	\$10.57	\$222.06
Soccer-Rugby Pitch	Sun	13 Sep 2015	08:00 AM	13 Sep 2015	11:59 AM	\$223.69	\$11.18	\$234.87
Ball Diamond A	Sun	13 Sep 2015	08:00 AM	13 Sep 2015	11:59 PM	\$211.49	\$10.57	\$222.06
Log Cabin	Sun	13 Sep 2015	08:00 AM	14 Sep 2015	12:00 AM	\$305.92	\$15.30	\$321.22
Ball Diamond B	Mon	14 Sep 2015	08:00 AM	14 Sep 2015	11:59 AM	\$0.00	\$0.00	\$0.00
Ball Diamond C	Mon	14 Sep 2015	08:00 AM	14 Sep 2015	11:59 AM	\$0.00	\$0.00	\$0.00
Soccer-Rugby Pitch	Mon	14 Sep 2015	08:00 AM	14 Sep 2015	11:59 AM	\$0.00	\$0.00	\$0.00
Ball Diamond A	Mon	14 Sep 2015	08:00 AM	14 Sep 2015	11:59 PM	\$0.00	\$0.00	\$0.00

This personal information is being collected under the authority of the Jasper Culture & Recreation Department's facility rental program and will be used to document the rental of the facilities and to contact the renter if necessary. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have questions about the collection of information, call the Culture & Rec. Director at 780-852-3381.

Contract #: 4661
Date: 23 Feb 2015

User: Connie
Status: Firm

Log Cabin Mon 14 Sep 2015 08:00 AM 15 Sep 2015 12:00 AM \$0.00 \$0.00 \$0.00

iv) Additional Fees

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$3,492.24	\$0.00	\$174.57	\$3,666.81	\$1,000.00	\$0.00	\$4,666.81	\$1,000.00

Rental charges are due according to the following schedule:

vi) Other Information

Prompt	Answer
Climbing Curtain	No
Stage Curtain	No
Catering	No
Set-up/Take Down	Peggy Munn
Extra Hours	No
Kitchen use?	No
Stage Skirting	No
Licensing	Please circle. Yes
Arena Lobby Curtain	No

The undersigned has read and on behalf of the Licensee agrees to be bound by this Permit/License and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Permit/License on behalf of the Licensee and has sufficient power, authority and capacity to bind the Licensee with his/her signature.

X: Peggy Munn
Peggy Munn

X: Connie Brochu
Name: CONNIE K BROCHU
Title: ADMIN COORD.

Jasper Heritage Folk & Blues Society
Box 2964
Jasper AB T0E 1E0
Canada

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Contract #: 4661

User: Connie

Date: 23 Feb 2015

Status: Firm

Home: ()

Business: (780)931-6062

Fax: ()

Municipality of Jasper

Date: April 1, 2015

Date: May 8/15

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