

Municipality of Jasper
Regular Council Meeting Minutes
Tuesday, February 6, 2018 | 1:30 p.m.
Council Chambers, Jasper Library & Cultural Centre

- Present Mayor Richard Ireland, Deputy Mayor Jenna McGrath, Councillors Rico Damota, Helen Kelleher-Empey, Paul Butler, Bert Journault and Scott Wilson
- Also present Mark Fercho, Chief Administrative Officer
Christine Nadon, Legislative Services Manager
Kayla Byrne, Legislative Services Coordinator
Natasha Malenchak, Director of Finance and Administration
Yvonne McNabb, Director of Culture and Recreation
Kathleen Waxer, Director of Community and Family Services
Troy Birtles, Accurate Assessment Group
Verle Blazek, Sr. Assessment Auditor
Barrie Hosack, Detail Audits Manager
Evan Matthews, the Fitzhugh
- Call to order Mayor Ireland called the meeting to order at 1:31 p.m.
- Additions to the agenda None.
- Approval of agenda #22/18 MOTION by Councillor Butler – BE IT RESOLVED THAT Council approve the agenda for the regular meeting of Tuesday, February 6, 2018 as presented.
FOR AGAINST
7 Councillors 0 Councillors CARRIED
- Approval of minutes #23/18 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT Council approve the minutes of the January 16, 2018 regular Council meeting as presented.
FOR AGAINST
7 Councillors 0 Councillors CARRIED
- Presentations : Assessment Summary Troy Birtles of Accurate Assessment Group presented a summary of the Municipality of Jasper’s assessments for 2017, noting the assessed value of hotels and apartment buildings has increased.
- Recess Mayor Ireland called a recess from 2:14 p.m. to 2:18 p.m.
- Detail assessment audit Verle Blazek, a Sr. Assessment Auditor for Alberta Municipal Affairs, presented information regarding the detail audit process and his findings from the Municipality of Jasper’s detail assessment audit. The audit found the Municipality’s 2017 assessment roll to meet the legislated standards for residential and non-residential property types. It was recommended the Municipality develop a formal MGA section 299/300 request form. Mr. Blazek noted the municipality’s audit was selected randomly, as is common practice.

Business arising from the minutes	None.
Dept. Reports: Community and Family Services	Council received the report of the Director of Community and Family Services, which highlighted past and ongoing projects, and childcare services enrolment numbers.
Finance and Administration	Council received the report of the Director of Finance and Administration, which highlighted the ongoing budget process, upcoming events, and funding updates.
Bylaw summary	Council received a summary of bylaws currently in force and those in various stages of readings in the municipality.
Supplementary Assessment of Improvements 2018 – 3 rd reading #24/18	<p>MOTION by Councillor Wilson – BE IT RESOLVED THAT Council read, for the third and final time, Bylaw #206, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to authorize the supplementary assessment of improvements for the taxation year 2018.</p> <p>FOR 7 Councillors AGAINST 0 Councillors CARRIED</p>
Supplementary Tax 2018 – 3 rd reading #25/18	<p>MOTION by Councillor Damota – BE IT RESOLVED THAT Council read, for the third and final time, Bylaw #207, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to authorize the imposition of a supplementary tax for the taxation year 2018.</p> <p>FOR 7 Councillors AGAINST 0 Councillors CARRIED</p>
RFD – Arena operator/ custodian full-time position #26/18	<p>MOTION by Councillor McGrath – BE IT RESOLVED THAT Council approve the creation of a full-time arena operator/custodian for a one-year period and the expenditure of \$25,000 as identified in the 2018 approved interim operating budget.</p> <p>FOR 6 Councillors AGAINST 1 Councillor (Councillor Journault) CARRIED</p>
RFD – Arena flooring replacement #27/18	<p>MOTION by Councillor Butler – BE IT RESOLVED THAT Council approve \$62,700 for the Arena flooring replacement in the 2018 Culture and Recreation capital budget.</p> <p>FOR 3 Councillors AGAINST 4 Councillors (Councillors Journault, Kelleher-Empey, McGrath and Damota) DEFEATED</p>

RFD – Climbing wall mats #28/18	MOTION by Councillor Wilson – BE IT RESOLVED THAT Council approve \$35,000 for the climbing wall mats in the 2018 Culture and Recreation capital budget.						
	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">7 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
RFD – Reception desk replacement #29/18	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT Council approve \$25,000 for the reception desk replacement in the 2018 Culture and Recreation capital budget.						
	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">7 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
RFD – Waterslide and stairs #30/18	MOTION by Councillor Damota – BE IT RESOLVED THAT Council approve \$600,000 for the waterslide and stairs replacement in the 2018 Culture and Recreation capital budget.						
	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">7 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
RFD – Dehumidifier in curling rink #31/18	MOTION by Councillor Butler – BE IT RESOLVED THAT Council approve \$28,840 for the dehumidifier in the curling rink in the 2018 Culture and Recreation capital budget.						
	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">5 Councillors</td> <td style="text-align: center;">2 Councillors (Councillors Journault and Wilson)</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		5 Councillors	2 Councillors (Councillors Journault and Wilson)	CARRIED
FOR	AGAINST						
5 Councillors	2 Councillors (Councillors Journault and Wilson)	CARRIED					
RFD – Account receivable write offs (1 of 3) #32/18	MOTION by Councillor Journault – BE RESOLVED THAT Council approve the write off of outstanding utility receivables and penalty charges from 2015 to 2017 for accounts 00698.03 and 00705.01 for \$18,519.27.						
	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">7 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
RFD – Account receivable write offs (2 of 3) #33/18	MOTION by Councillor Damota – BE IT RESOLVED THAT Council approve the write off of the accrued outstanding utility receivables and penalty charges to the end of 2017 for account 00873.01 for \$2,918.28.						
	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">FOR</td> <td style="text-align: center;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: center;">7 Councillors</td> <td style="text-align: center;">0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
Account receivable write offs (3 of 3)	Regarding outstanding utility receivables and penalty charges from 2015 to 2017 for accounts 00325.03 and 01229.03, Council directed administration to conduct more research on the outstanding receivables.						

Notice – encroachment request	Council gave notice that a request for decision regarding the Sleepy Hollow Road encroachment will return for decision at the next regular Council meeting.
Notice – Municipal Assets Naming Policy	Council gave notice that a request for decision regarding the Municipal Assets Naming Policy will return for decision at the next regular Council meeting.
Recess	Mayor Ireland called a recess from 5:05 p.m. to 5:11 p.m.
Correspondence:	None.
Other new bus.	None.
Councillor reports	Without objection from Council, Councillors Kelleher-Empey and Wilson will sign the edited Articles of Association for Community Futures West Yellowhead. Councillor Butler attended an Evergreens Foundation meeting and a Jasper Partnership Initiative meeting. Mayor Ireland and Councillor Wilson attended a WYRWMA meeting, where continued endorsement of the authority was discussed. Mayor Ireland also spoke at the Jasper in January closing ceremony, and met with GPRC representatives to discuss the college’s culinary school plans.
Vision and Mission Statement	Council will meet during the afternoon of March 13 to commence reviewing its vision and mission statements.
MOJ Continued support for WYRWMA	Regarding the Municipality of Jasper’s continued endorsement of the West Yellowhead Regional Waste Management Authority, Council directed administration to search for the authority’s original memorandum of agreement. The matter will return for discussion at a future meeting.
Councillor attendance at governance course	Council was invited to a two-day governance workshop in Drayton Valley. Councillor Journault indicated an interest in attending. In accordance with policy B-003 Council Member Development Opportunities, Councillors require approval by Council motion to attend seminars, workshops, conferences or other developmental activities. However, Councillor Journault resolved that he would not attend the workshop.
Upcoming events	Council received a list of upcoming events.
Meeting extension #34/18	MOTION by Councillor Damota – BE IT RESOLVED THAT Council extend the regular meeting of February 6, 2018 to complete discussion on the items presented on today’s agenda.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

In camera
#35/18

MOTION by Councillor Butler – BE IT RESOLVED THAT Council move in camera to discuss agenda items 14.1 Deliberative Matter – CARB decision – FOIP, S. 16 and 14.2 Personnel Matter – FOIP, S. 17 at 5:36 p.m.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Mark Fercho was present for both in camera items. Christine Nadon was present for item 14.1.

Revert to open
meeting
#36/18

MOTION by Councillor McGrath – BE IT RESOLVED THAT Council revert to open meeting at 7:01 p.m.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Adjournment
#37/18

MOTION by Councillor McGrath – BE IT RESOLVED THAT, there being no further business, the regular meeting of February 6, 2018 be adjourned at 7:02 p.m.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Mayor

Chief Administrative Officer