

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, July 10, 2018 | 9:30 a.m.  
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Bert Journault, Councillors Jenna McGrath, Helen Kelleher-Empy, Scott Wilson, Paul Butler and Rico Damota
Also present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Dave Osborne, Licensing and Enforcement Manager (Cannabis Working Group) Cindy Alton, Administration Receptionist (Cannabis Working Group) Rick Bidaisee, RCMP (Cannabis Working Group) Moira McKinnon, Parks Canada (Cannabis Working Group) Leanne Pelletier (Jasper Community Housing Corporation) Chad Gulevich (Jasper Community Housing Corporation) Joshua Bénard, Program Director – Housing, Alberta Rural Development Network Zain Abedin, Research and Strategy Manager, Alberta Rural Development Network Craig Gilbert, the Fitzhugh
Call to order	Deputy Mayor Journault called the meeting to order at 9:30 a.m.
Additions to the agenda	None
Approval of agenda	MOTION by Councillor McGrath to approve the agenda for July 10, 2018 as presented. <span style="float: right;">CARRIED</span>
Approval of minutes	MOTION by Councillor Kelleher-Empy to approve the minutes of the June 26, 2018 meeting as presented. CARRIED
Presentations: Alberta Rural Development Network	Joshua Bénard and Zain Abedin of the Alberta Rural Development Network (ARDN) presented an overview of the services the organization provides to support affordable housing development, including finding funding sources and generating community buy-in for new housing developments. Council discussed potential funding opportunities; data requirements for grant applications; homelessness; a sample service agreement (to clarify the contract scope); and governance models for projects.
Recess	Deputy Mayor Journault called a recess from 10:26 a.m. to 10:40 a.m.
Business Arising	None
Brief updates – JCHC decisions, July 2018	Councillors discussed the purpose of entering into a contract with ARDN, which was summarized as finding a funding match for the project; developing supporting data; and working with the Evergreens Foundation, a housing management body (HMB), to facilitate the project as per the new provincial funding model for affordable housing. Councillors discussed the timing of provincial funding applications (which could be as

early as August); public engagement for the proposed Pyramid Park development; and the distinction between the objectives of separate developments currently being discussed by the JCHC. This matter will return to the next regular meeting for consideration by Council.

Cannabis Sale and Use in Jasper	CAO Mark Fercho presented an outline of the decisions to be made by council and the recommendations from the cannabis working group. Council directed administration to return to the next regular meeting with the retail decisions only, recognizing that prospective business owners will require time to work through new regulations. Decisions on consumption will return at a later date. Mayor Ireland requested, in due time, additional information on the legal responsibilities of the municipalities with respect to designated smoking areas; items that could be addressed through the municipal Smoking Control Bylaw; and how Parks Canada intends to proceed in areas immediately outside the municipal boundary, including the Discovery Trail and the Off Leash Area, where interface issues could arise. Councillors also discussed hours of operation for retail stores and the linkage between late night retail and consumption.
Recess	Deputy Mayor Journault called a recess from 12:00 p.m. to 12:06 p.m.
Councillor Damota	Councillor Damota has left the meeting.
Seniors' Bus	There are no updates until the next Seniors' Bus Adhoc Committee meeting, which will be held on July 25.
Proclamations (...) policy	Councillors discussed the draft proclamations, letters of support and flag raising requests policy and requested changes in wording, including the addition of a reference to Council strategic priorities and policies. This item will return at the next regular meeting.
CFWY request	Council received a letter from Community Futures West Yellowhead (CFWY) requesting financial support for a Women in the West Yellowhead conference to be held in Jasper in November of 2018. Council directed Administration to provide two \$500 contributions, allowing two staff members to attend the conference and showing support for CFWY, of which Councillor Kelleher-Empey is the chairperson, in her official municipal capacity.
Correspondence	None
New Business	None
Councillor reports	Deputy Mayor Journault will attend a Yellowhead Historical Society this evening at 7:00 p.m., and attend the Communities in Bloom welcome reception on Thursday. Councillors Kelleher-Empey and McGrath will also attend the Communities in Bloom events.
Upcoming events	Council received a list of upcoming events.
Recess	Deputy Mayor Journault called a recess from 12:50 p.m. to 12:55 p.m.
In camera	MOTION by Councillor Butler that Council move in camera at 12:55 p.m. to discuss agenda item 12.1 Personnel Matter. <span style="float: right;">CARRIED</span>

Revert to public meeting

MOTION by Councillor Kelleher-Empey that Council revert to public meeting at 2:40 p.m.  
CARRIED

Adjournment

MOTION by Councillor Wilson that, there being no further business, the meeting of July 10, 2018 be adjourned at 2:41 p.m.  
CARRIED