

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, November 13, 2018 | 9:30 a.m.
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland and Councillors Helen Kelleher-Empy, Scott Wilson, Rico Damota, Bert Journault and Jenna McGrath
Absent	Deputy Mayor Paul Butler
Also present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Yvonne McNabb, Director of Culture and Recreation Janet Cooper, Environmental Stewardship Coordinator Marth Fleming, Human Resources Manager Marianne Garrah, Habitat for the Arts Dave Baker, Habitat for the Arts Craig Gilbert, the Fitzhugh
Call to order	Councillor Damota called the meeting to order at 9:32 am.
Approval of agenda	MOTION by Mayor Ireland to approve the agenda for November 13, 2018 as presented. CARRIED
Approval of minutes	MOTION by Councillor Kelleher-Empy to approve the minutes of the October 23, 2018 meeting as presented. CARRIED
Presentations: Habitat for the Arts	Habitat for the Arts presented an annual report, highlighting the organization's events, visitors, volunteers and finances. Mr. Baker and Ms. Garrah noted despite an increase in events and visitors the organization is losing money. To aid with its financial situation the organization requested rent forgiveness for its space at the Jasper Municipal Library and Cultural Centre and \$35,000 a year from the Municipality. Mr. Baker and Ms. Garrah also noted in 2011 the organization operated out of a provincial building and was granted free rent; the organization was deemed, by the province, to be a valuable service to the community. This request will return for discussion at a future meeting.
Brief updates: Single-use plastic bags	Following a request from a local group, Create Change, to ban single-use plastic bags throughout the Municipality, the Environmental Stewardship Coordinator compiled information regarding the possibility of a ban. In her report, Mrs. Cooper highlighted several Canadian municipalities that have successfully implemented a ban on single-use plastic bags and noted the legislative authority some municipalities rely upon to impose such a ban. Council inquired about bag options for visitors, educational opportunities and environmental impacts. Without objection from council, Mrs. Cooper will begin engaging stakeholders to understand their perspectives and issues related to a single-use retail bag ban. It was also noted should this project continue to progress, a detailed communications strategy should be developed.

New business: Budget process	Councillor Damota inquired as to when council will receive information regarding the 2019 budget process. Administration confirmed this information would be available in the near future.	
Council representation	Councillors McGrath and Kelleher-Empey will attend a Jasper Community Team meeting. Councillor Wilson and Mayor Ireland will attend a West Yellowhead Regional Waste Management Authority meeting. Mayor Ireland and councillors Wilson and Damota attended the annual AMPPE Gala.	
In Camera	MOTION by Councillor Kelleher-Empey that council move in camera at 10:52 am to discuss agenda item 12.1 – Personnel Matter.	CARRIED
Revert to Open Meeting	MOTION by Mayor Ireland to revert to open meeting at 12:17pm.	CARRIED
Adjournment	MOTION by Councillor Kelleher-Empey that, there being no further business, the meeting of November 13, 2018 be adjourned at 12:18 pm.	CARRIED