

Municipality of Jasper  
**Regular Council Meeting Minutes**  
 Tuesday, December 4, 2018 | 1:30 p.m.  
 Council Chambers, Jasper Library & Cultural Centre

Present Mayor Richard Ireland, Deputy Mayor Paul Butler, Councillors Rico Damota, Jenna McGrath, Bert Journault and Scott Wilson

Absent Councillor Helen Kelleher-Empey

Also present Mark Fercho, Chief Administrative Officer  
 Kayla Byrne, Legislative Services Coordinator  
 Yvonne McNabb, Director of Culture and Recreation  
 Natasha Malenchak, Director of Finance and Administration  
 Janet Cooper, Environmental Stewardship Coordinator  
 Gord Hutton, Acting Director of Operations  
 Pete Bridge, Arena Manager  
 Jeremy Todgham, Fitness and Aquatic Centre Manager  
 Craig Gilbert, the Fitzhugh

Call to order Mayor Ireland called the meeting to order at 1:30 pm.

Additions to agenda #224/18 MOTION by Councillor Wilson – BE IT RESOLVED that Council add the following items to today’s regular meeting agenda:  
 - The capital budget prioritization list to agenda item 8.4  
 - 8.5 RFD – Accounts receivable write offs

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Approval of agenda #225/18 MOTION by Councillor McGrath – BE IT RESOLVED that council approve the agenda for the regular meeting of Tuesday, December 4, 2018 as amended.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Approval of regular minutes #226/18 MOTION by Councillor Damota – BE IT RESOLVED that council approve the minutes of the November 20, 2018 regular council meeting as presented.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Bylaw summary Council received a summary of bylaws currently in force in the Municipality.

Notice – Level 2 charger and dark sky lighting Council gave notice that a request for decision regarding the use of \$22,493 from the environmental stewardship reserve fund to purchase and install a level 2 electric vehicle charger and dark sky lighting in the parking lot behind the Jasper Municipal Library will return for decision at the next regular meeting.

This request must also be approved by Parks Canada. Agency representatives are set to review the proposal on December 11.

Notice – Interim operating budget 2019

Mr. Fercho reiterated that passing an interim budget allows municipal expenditures to continue until the 2019 operating budget is approved. The interim operating budget does not authorize any increases, but allows administration to continue spending at 2018 budget levels. This item will return for decision at the next regular meeting.

Request for direction – Utility Rates Bylaw 2019

When councillors were asked if they needed any more information prior to the first and second reading of the Utility Rates Bylaw, Councillor Butler confirmed council had been provided with sufficient information.

The bylaw will return for first and second reading at the next regular meeting.

Recess

Mayor Ireland called a recess from 2:33 pm to 2:42 pm.

Notice – 2019-2023 capital budget

Council received a prioritized capital list, but had hoped for a more robust ranking system outlining useful to critical items. Council requested a list of items that can realistically be completed in 2019, noting approved capital projects from 2018 are still outstanding.

Council also questioned the viability of certain recreational programs. Mr. Fercho proposed hiring a recreational consultant to review current and potential programs.

Mr. Fercho also suggested removing all priority 2 items from the 2019 capital requests, but asked council if any of those items should remain. Councillors requested that the following items remain:

- Planter replacement
- Fleet replacement
- Re-grading (Patricia & Willow)
- S-Block parking
- Improve offsite backup
- Software upgrades for Operations and Admin
- Micro-surfacing

Councillor McGrath questioned the priority of kitchen fridge #2 and questioned the rerouting of the sewer main from the school to Bonhomme Street, noting cost sharing opportunities should be explored.

Council also questioned what the cost of the compressor room replacement would be without curling rink-related costs.

Notice – Boards and committees

Council gave notice that a request for decision regarding appointments to boards and committees will return for decision at the next regular meeting.

Decision – Accounts receivable write offs #227/18	MOTION by Councillor Butler – BE IT RESOLVED that Council approve the write off of outstanding utility receivables and penalty charges from 2015 to 2017 for accounts 00325.03 and 01229.03 for \$7,286.34.	FOR 5 Councillors	AGAINST 1 Councillor (Councillor McGrath)	CARRIED
Correspondence: The City Charters Fiscal Framework Act	Council received a letter from Shaye Anderson, Minister of Municipal Affairs, explaining the City Charters Fiscal Framework Act, a new legislation which will formalize a new capital infrastructure funding agreement with the cities of Edmonton and Calgary to replace the Municipal Sustainability Initiative (MSI) beginning in 2022.			
Councillor reports	Councillor McGrath attended a Jasper Library Board meeting.  Councillors Wilson and Kelleher-Empey attended the Community Futures Christmas Party and the board’s strategic planning session.  Councillor Journault participated in a Trans-Canada Yellowhead Highway Association conference call.  Mayor Ireland, Councillors Journault, Damota and Kelleher-Empey attended Via Rail’s 40 <sup>th</sup> anniversary celebration.			
Upcoming events	Council received a list of upcoming events.			
In camera #228/18	MOTION by Councillor Journault – BE IT RESOLVED that council move in camera at 4:08 pm to discuss agenda item 13.1 Personnel Matter – FOIP, S.16.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Revert to open meeting #229/18	MOTION by Councillor Wilson – BE IT RESOLVED that council revert to open meeting at 5:30 pm.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Adjournment #230/18	MOTION by Councillor McGrath – BE IT RESOLVED that, there being no further business, the regular meeting of December 4, 2018 be adjourned at 5:30 pm.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

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Mayor

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Chief Administrative Officer