

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, December 13, 2022 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

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| Virtual viewing and participation | Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance. | | |
| Present | Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Scott Wilson, Ralph Melnyk, Helen Kelleher-Empey, Rico Damota and Kathleen Waxer | | |
| Absent | none | | |
| Also present | Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Christopher Read, Director of Community Development Lisa Daniel, Childcare Services Manager Lisa Riddell, Community Development Manager Faraz Khan, Municipal Energy Manager Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator James Jackson, Tourism Jasper Karen Edwards & Mary-Frances Smith, Community-University Partnership, University of Alberta Pattie Pavlov, Jasper Park Chamber of Commerce Bob Covey, The Jasper Local Jason Stockfish, The Fitzhugh 8 observers | | |
| Call to Order | Deputy Mayor Hall called the December 13, 2022 Committee of the Whole meeting to order at 9:31am and began with a Traditional Land Acknowledgement . | | |
| Additions to the agenda | none | | |
| Approval of agenda #565/22 | MOTION by Councillor Wilson that Committee approve the agenda for the December 13, 2022 Committee of the Whole meeting as presented. | | |
| | FOR 6 Councillors | AGAINST 0 Councillor | CARRIED |
| Business arising | none | | |
| Delegations – Tourism Jasper #566/22 | Council received an update from James Jackson of Tourism Jasper highlighting their six year strategic plan, a 2022 Performance Review, a forecast for 2023 and a review of major initiatives. | | |

MOTION by Councillor Waxer that Committee receive the update from Tourism Jasper for information.

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| 6 Councillors | 0 Councillor | CARRIED |

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| Delegations - Community- University Partnership - School of Public Health, U of A | Council received a presentation from Director Karen Edwards and Graduate Student Mary-Frances Smith of the Community-University Partnership at the School of Public Health from the University of Alberta. The presentation included materials from the report to be received later in the meeting on the Jasper Early Learning Child Care Strategy. Director Edwards reviewed the methodology of the study, subsequent results and provided clarity to Council where requested. |
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Councillor Kelleher-Empey joined the meeting at 10:48m.

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| Correspondence – Office of the Minister Public Safety & Emergency Services #567/22 | MOTION by Mayor Ireland that Committee direct Administration to review and report back to a future Committee of the Whole meeting regarding local impacts on service levels for victims of non-criminal trauma. | |
| FOR | AGAINST | |
| 7 Councillors | 0 Councillor | CARRIED |

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| Correspondence – Jasper Employment & Education Centre #568/22 | MOTION by Councillor Kelleher-Empey that Committee recommend that Mayor Ireland provide a letter of support on behalf of Council to the Jasper Employment & Education Centre as per their request. | |
| FOR | AGAINST | |
| 7 Councillors | 0 Councillor | CARRIED |

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| Recess | Deputy Mayor Hall called a recess from 11:00 to 11:10am. |
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| Early Learning and Child Care Strategy #569/22 | Lisa Daniel, Childcare Services Manager, reviewed the report including recommendations on the Early Learning Child Care Strategy and shared the challenges faced by workers and parents. |
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MOTION by Councillor Waxer that Committee direct Administration to work with community stakeholders to develop a draft early learning and child care strategy for Jasper and return to a future Committee of the Whole meeting.

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| 7 Councillors | 0 Councillor | CARRIED |

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| #570/22 | MOTION by Councillor Damota that Committee receive the attached report, Context and Considerations for Creating a Jasper Early Learning and Child Care Strategy for information. |
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| | 7 Councillors | 0 Councillor | CARRIED |
| Community Conversations Annual Report #571/22 | MOTION by Councillor Melnyk that Committee receive the Community Conversations annual report for 2022 for information. | | |
| | FOR 7 Councillors | AGAINST 0 Councillor | CARRIED |
| Community Conversations Policy A-005 Policy Review #572/22 | Lisa Riddell, Community Development Manager, presented a draft revised Policy A-005 for Council's consideration. Christopher Read, Director of Community Development, was also present to answer Council's questions. | | |
| | MOTION by Mayor Ireland that Committee direct Administration to return to a future Committee of the Whole meeting with the following amendments to the Community Conversations policy: | | |
| | <ul style="list-style-type: none"> • define with more clarity the role of council and staff • remove 'Recreation' and Include an area of focus for 'Economic Prosperity' | | |
| | FOR 7 Councillors | AGAINST 0 Councillor | CARRIED |
| Recess | Deputy Mayor Hall called for a recess from 12:30-1:30pm. | | |
| Extension of meeting #573/22 | MOTION by Councillor Melnyk at 1:30pm that the December 13, 2022 Committee meeting be extended beyond four hours if necessary. | | |
| | FOR 7 Councillors | AGAINST 0 Councillor | CARRIED |
| Director's Report – Finance & Administration #574/22 | Director of Finance & Administration, Natasha Malenchak, presented a director's report highlighting the work done in the department over the past few months. | | |
| | MOTION by Councillor Kelleher-Empey that Committee receive the Finance & Administration Director's Report for information. | | |
| | FOR 7 Councillors | AGAINST 0 Councillor | CARRIED |
| Reserves Policy #575/22 | Natasha Malenchak, Director of Finance & Administration reviewed the updated draft of the Reserves Policy including Schedule A. | | |
| | MOTION by Mayor Ireland that Schedule A be amended to delete the word 'maximum' in the target balance for the Community Housing Reserve. | | |
| | FOR 7 Councillors | AGAINST 0 Councillor | CARRIED |
| | MOTION by Councillor Kelleher-Empey that the name 'Public Transportation Reserve' be | | |

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| #576/22 | <p>changed to 'Public Transportation and Parking Reserve', and;</p> <p>That the purpose guideline be changed to reflect that the Public Transportation and Parking Reserve supports the development of public transportation solutions identified in the 2022 Public Transportation Study and public parking infrastructure.</p> <p>FOR 7 Councillors</p> <p>AGAINST 0 Councillor</p> <p>CARRIED</p> |
| #577/22 | <p>MOTION by Mayor Ireland that Committee recommend Council approve Reserves Policy (B-112) and Schedule A (Reserve Descriptions) as amended.</p> <p>FOR 7 Councillors</p> <p>AGAINST 0 Councillor</p> <p>CARRIED</p> |
| <p>Clean Energy Improvements Program</p> <p>#578/22</p> | <p>Committee received a report from Faraz Khan, Municipal Energy Manager, on the Clean Energy Improvement Program.</p> <p>MOTION by Councillor Wilson that Committee direct Administration to work with Alberta Municipalities and develop the following and present them at a future committee of the whole meeting:</p> <ul style="list-style-type: none"> • A Clean Energy Improvement Program business case for Jasper • Draft Clean Energy Improvement Tax bylaw <p>FOR 7 Councillors</p> <p>AGAINST 0 Councillor</p> <p>CARRIED</p> |
| <p>Regional All Hazards Incident Management Team Agreement</p> <p>#579/22</p> | <p>Christine Nadon, Director of Protective & Legislative Services, presented the Regional All Hazards Incident Management Team Agreement to Council for their consideration.</p> <p>MOTION by Councillor Wilson that Committee recommend Council enter into the Northwest Alberta Emergency Resource Agreement as presented.</p> <p>FOR 7 Councillors</p> <p>AGAINST 0 Councillor</p> <p>CARRIED</p> |
| <p>Commercial Use of Public Space - Patio Seating</p> <p>#580/22</p> | <p>CAO Bill Given reviewed the work done by the Commercial Use of Public Space Task force including their meeting schedule, considerations, and recommendations. Pattie Pavlov was also in attendance as a member of the task force.</p> <p>MOTION by Councillor Wilson that Committee recommend Council approve the proposed standards for patio seating recommended by the Commercial Use of Public Space Taskforce with the following amendments:</p> <ul style="list-style-type: none"> • That the additional consideration related to previously approved installations be changed to read "Installations that received 3-year approvals in 2022 shall not be required to meet the new standards until their existing 3-year approval expires."; and |

- That the additional consideration related to new installation applications be changed to read “Installations meeting the criteria proposed above shall be granted a 5-year term to guarantee financial returns from their infrastructure capital investment.”

And,

That Committee direct Administration to work with Parks Canada to implement the proposed standards for the 2023 season and beyond.

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| FOR | AGAINST | |
| 5 Councillors | 2 Councillor | CARRIED |
| | (Mayor Ireland & Councillor Waxer) | |

Motion Action List #581/22 Administration reviewed the Motion Action List.

MOTION by Councillor Damota that Committee approve the updated Motion Action List including the removal of the following items:

- Parcel GB Development Information
- Alberta/Japan Twinning Municipalities
- Community Conversations – Communications
- Reserve Policy
- Clean Energy Improvement Program
- Multi-purpose Hall Sound System

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| FOR | AGAINST | |
| 7 Councillors | 0 Councillors | CARRIED |

Councillor reports Mayor Ireland has a meeting with the board of the Jasper Destination Marketing Corporation later this week. He is also meeting later this week with the Jasper Park Chamber of Commerce regarding an event proposal for next June.

Councillor Melnyk has a Jasper Yellowhead Historical Society meeting this evening.

The Emergency Advisory Committee meeting will be meeting tomorrow afternoon.

Upcoming Events Council reviewed a list of upcoming events.

Closed Session #582/22 MOTION by Councillor Wilson at 4:18pm that Committee move in to closed session (in-camera) subject to FOIP, S. 17(4)(f), to discuss human resource related matters.

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| FOR | AGAINST | |
| 7 Councillors | 0 Councillors | CARRIED |

Open Session #583/22 MOTION by Councillor Melnyk that Committee move back to open session at 4:52pm.

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7 Councillors

0 Councillors

CARRIED

Adjournment
#584/22

MOTION by Councillor Kelleher-Empey that, there being no further business, the Committee of the Whole meeting of December 13, 2022 be adjourned at 4:52pm.

FOR

AGAINST

7 Councillors

0 Councillors

CARRIED