

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, January 24, 2023 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.						
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Wendy Hall, Ralph Melnyk, Helen Kelleher-Empey, Rico Damota and Kathleen Waxer						
Absent	none						
Also present	Bill Given, Chief Administrative Officer Natasha Malenchak, Director of Finance & Administration Christopher Read, Director of Community Development John Greathead, Director of Operations Christine Nadon, Director of Protective & Legislative Services Emma Acorn, Legislative Services Coordinator Amanda Stevens, Communications Manager Sergeant Rick Bidaisee, RCMP Pattie & Stephen Pavlov, Jasper Park Chamber of Commerce Nancy Robbins, Community Futures West Yellowhead Bob Covey, The Jasper Local Jason Stockfish, The Fitzhugh 2 observers						
Call to Order	Deputy Mayor Wilson called the January 24, 2023 Committee of the Whole meeting to order at 9:30am.						
Additions to the agenda #34/23	MOTION by Councillor Melnyk that the following items be added to the agenda: <ul style="list-style-type: none">• 7.3 Tourism-Based Communities Costs and Fiscal Capacity Report• 9.2 Elected Official Education Program <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>7 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		7 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillor	CARRIED					
Approval of agenda #35/23	MOTION by Councillor Kelleher-Empey that Committee approve the agenda for the January 24, 2023 Committee of the Whole meeting as amended. <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>7 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		7 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillor	CARRIED					
Business arising from January 10, 2023 Committee of the Whole meeting	none						

Delegations –
Jasper Park
Chamber of
Commerce
#36/23

Sgt. Rick Bidaisee of the Jasper RCMP, Stephen Pavlov, and Pattie Pavlov of Jasper Park Chamber of Commerce presented to Council a request for support regarding an RCMP Musical Ride in Jasper in June 2023.

MOTION by Councillor Hall that Committee receive the presentation by the Jasper Park Chamber of Commerce for information, and;

That Committee direct administration to bring a request for decision to the next Regular Council meeting.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Delegations –
Community
Futures West
Yellowhead
#37/23

Council received a presentation from Nancy Robbins of Community Futures West Yellowhead sharing the Municipality of Jasper Triage Business Retention & Expansion Report completed in December 2022.

MOTION by Mayor Ireland that Committee receive the presentation from Community Futures West Yellowhead for information.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Recess

Deputy Mayor Wilson called for a recess from 10:40 – 10:50am.

Correspondence –
Jasper Seniors’
Society
#38/23

MOTION by Mayor Ireland that Committee receive the correspondence for information, and;

That Committee refer the request from the Jasper Seniors’ Society to administration for a report back at the next Committee of the Whole meeting.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

2022 Unused
Debenture
Payments Transfer
to Reserves
#39/23

Natasha Malenchak, Director of Finance & Administration, presented recommendations and alternatives to Council regarding the approval of reserve transactions from 2022.

MOTION by Councillor Waxer that Committee recommend Council approve the following transfers of 2022 budgeted debenture expense funds to reserves as follows:

- \$297,766 to the Utility Operating Reserve
- \$337,617 to the Financial Stabilization Reserve

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Property Tax
Receivable/Write-
Off Request
#40/23

MOTION by Councillor Melnyk that Committee recommend Council to direct administration to write off Property Tax receivable for Roll 500000 (Provincial Building) for half of the amount levied in the amount of \$29,161.84, and;

That Committee direct the Mayor to write a letter to the Minister of Municipal Affairs regarding Jasper's concern with this practice and requesting the Government of Alberta reconsider in the new budget year.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Tourism-Based
Communities
Costs and Fiscal
Capacity Report
#41/23

In late 2022, the CAOs of Jasper, Banff and Canmore engaged a consultant to conduct an analysis to specifically identify the incremental costs the three communities face to provide services to visitors, and to explore how these cost compared to other Alberta municipalities. The Tourism-Based Communities Costs and Fiscal Capacities Report was presented to Committee with a request for decision from CAO Bill Given as an addition to the meeting agenda. Both documents will be attached to the meeting minutes for the public record.

MOTION by Mayor Ireland that Committee receive the Tourism-Based Communities Costs and Fiscal Capacities Report for information, and;

Provide a copy of the report to:

- MP Gerald Soroka
- MLA Martin Long
- Tourism Jasper
- The Jasper Park Chamber of Commerce

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Motion Action List
#42/23

Administration reviewed the Motion Action List.

MOTION by Councillor Kelleher-Empey that Committee approve the updated Motion Action List with the removal of the following item:

- Solid Waste and Recycling Charges

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Councillor reports

Councillor Kelleher-Empey attended the seniors' dinner at Alpine Summit last Thursday and a meeting of the TransCanada Yellowhead Highway Association on Friday.

Councillors Melnyk, Waxer, and Damota were all in attendance at a Community Futures West Yellowhead meeting at which the Triage Business Retention & Expansion Report was presented.

Councillor Melnyk attended the Arts & Culture Community Conversation last week where high attendance and a need for more volunteers at Community Dinners were discussed.

Councillor Waxer and Mayor Ireland attended a Hospitality and Twinned Communities Committee meeting yesterday.

Mayor Ireland will be attending the weekly meeting this afternoon with the consultant, Mayors and CAOs from Banff & Canmore to further discuss the shared initiative for provincial designation for tourism based communities and program funding. The group will be meeting with the Minister of Municipal Affairs to discuss a budget request.

Elected Official
Education
Program
#43/23

MOTION by Mayor Ireland that Committee approve the attendance of Councillor Hall in the upcoming Elected Officials Education Program Course - Corporate Planning & Finance.

FOR	AGAINST
7 Councillors	0 Councillors

CARRIED

Upcoming Events

Council reviewed a list of upcoming events.

Adjournment
#44/23

MOTION by Councillor Damota that, there being no further business, the Committee of the Whole meeting of January 24, 2023 be adjourned at 11:50am.

FOR	AGAINST
7 Councillors	0 Councillors

CARRIED

