

Municipality of Jasper
Budget Presentation Meeting Minutes

Tuesday, November 15 and Wednesday, November 16, 2022 | 9:00am
Jasper Library & Cultural Centre and conducted virtually through Zoom

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Kathleen Waxer, Rico Damota, Ralph Melnyk, Helen Kelleher-Empey and Scott Wilson		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration John Greathead, Director of Operations Christopher Read, Director of Community Development Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Angie Thom & Joyce Melnyk, Jasper Municipal Library Marianne Garrah, Habitat for the Arts Warren Waxer & Rob Hubick, Jasper Yellowhead Historical Society Kelly Dawson, Jasper Community Team Society and Jasper Crisis Team Greg Deagle, Jasper Artists Guild Bob Covey, The Local 21 observers		
Call to Order	Mayor Ireland called the meeting to order at 9:00am and began with a Traditional Land Acknowledgement .		
Additions to agenda #495/22	MOTION by Councillor Kelleher-Empey that Committee add the following items to the agenda: <ul style="list-style-type: none">• 3.6 The Evergreens Foundation Funding Request• 3.7 Community Futures West Yellowhead Funding Request		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of agenda #496/22	MOTION by Councillor Melnyk that Committee approve the agenda as amended.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Process Overview	CAO Bill Given presented an overview of the priority based budget process and the factors impacting the 2023 municipal budget.		
External Group Presentations	Committee received presentations and budget requests from the following community groups. Presentation materials are included in the agenda package.		

Jasper Municipal Library #497/22	MOTION by Councillor Hall that Committee amend the budget to include the \$201,900 in funding for the Jasper Municipal Library for 2023.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Habitat for the Arts #498/22	MOTION by Councillor Kelleher-Empey that Committee amend the budget to include a \$30,000 grant to Habitat for the Arts, and; That Committee amend the budget to include an additional \$20,000 subject to a presentation from Habitat for the Arts to Council six months after the passage of the budget.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Yellowhead Historical Society #499/22	MOTION by Councillor Melnyk that Committee amend the budget to include \$55,000 in funding for the Jasper Yellowhead Historical Society.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Crisis Team #500/22	MOTION by Councillor Melnyk that Committee direct Administration to release funds previously approved in 2022 for Jasper Victims Services to the Jasper Community Team Society for the operation of the Crisis Team.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#501/22	MOTION by Councillor Melnyk that Committee amend the budget to include \$12,500 in funding for 2023 for the Jasper Community Team Society in support of the Crisis Team.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Artists Guild #502/22	MOTION by Councillor Damota that Committee amend the budget to include \$6,650 in funding for the Jasper Artists Guild for 2023.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called for a recess from 12:12pm to 1:15pm.			
External Group Requests #503/22	Committee received correspondence at the November 8, 2022 meeting from The Evergreens Foundation and Community Futures West Yellowhead with funding requests. MOTION by Councillor Kelleher-Empey that Committee amend the budget to include			

\$10,000/year in funding for the Evergreens Foundation Seniors Bus for the 2023 to 2025 period.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

#504/22 MOTION by Councillor Damota that Committee amend the budget to include \$10,000 in funding for Community Futures West Yellowhead for 2023.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Budget 2023-2025 Discussion Committee received the 2023-2025 budget presentation from Administration and was given an opportunity to ask clarifying questions. The budget package can be found in the November 15, 2022 agenda package on the municipal website.

Recess Mayor Ireland called for a recess from 3:52pm to 4:02pm.

Budget 2023-2025 Discussion continued #505/22 The presentation resumed with Director of Finance & Administration Natasha Malenchak.
MOTION by Councillor Melnyk that Committee approve the Finance & Administration five year Capital Budget as presented.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

#506/22 MOTION by Councillor Wilson that Committee approve the addition of the Planning & Development Manager Position in 2023 as presented.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

#507/22 MOTION by Councillor Wilson that Committee approve the addition of the Housing Coordinator Position in 2023 as presented.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

#508/22 MOTION by Councillor Wilson that Committee approve the addition of the Energy & Environment Coordinator Position in 2023 as presented.

FOR	AGAINST	
0 Councillors	7 Councillors	DEFEATED

Councillor Wilson left the meeting at 4:39pm

Budget 2023-2025 Discussion MOTION by Councillor Waxer that Committee approve the continuation of the Municipal Energy Manager partnership with the Town of Hinton in the amount of \$35,000 for 2023.

continued #509/22	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#510/22	MOTION by Councillor Kelleher-Empey that Committee approve the addition of the Finance Manager position as proposed.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called for a recess to begin at 4:47pm on November 15, 2022 and to resume the meeting at 9:00am on November 16, 2022. All members of Council were present for the start on Wednesday morning.		
Budget 2023-2025 Discussion continued	The presentation resumed and Director of Community Development, Christopher Read, reviewed the next section of the budget.		
#511/22	MOTION by Councillor Waxer that Committee approve the addition of the Fund Development Coordinator position in 2023 as proposed.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#512/22	MOTION by Councillor Waxer that Committee approve the addition of the Custodial position in 2023 as proposed.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#513/22	MOTION by Councillor Kelleher-Empey that Committee approve the Community Development Capital Budget as presented, and;		
	That Committee direct Administration to bring forward additional information on costs to improve the sound system quality in the multi-purpose hall before final budget approval.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called for a recess from 10:40am to 10:52am.		
Budget 2023-2025 Discussion continued	The presentation resumed with Director of Protective & Legislative Services, Christine Nadon.		
Recess	Mayor Ireland called for a recess from 12:34pm to 1:15pm.		

Budget 2023-2025 Discussion continued #514/22	MOTION by Councillor Melnyk that Committee increase the Council budget by \$10,000 to fund a delegation to Hakone in 2023.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#515/22	MOTION by Councillor Melnyk that Committee amend the Protective & Legislative Services Capital Budget by moving the \$65,000 Bylaw Fleet Replacement to 2024, and; That Committee approve the Protective & legislative Services Capital Budget as amended.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#516/22	MOTION by Councillor Hall that Committee increase the Paid Parking revenue expectation to \$675,000 for 2023.		
	FOR 6 Councillors	AGAINST 1 Councillor (Councillor Wilson)	CARRIED
Extension of meeting #517/22	MOTION by Councillor Damota at 2:31pm that the November 16, 2022 meeting be extended beyond four hours if necessary.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Budget 2023-2025 Discussion continued #518/22	MOTION by Councillor Wilson that Committee decrease the transfer to the Public Transportation Reserve to \$250,000 for 2023, and that the balance of the forecasted Paid Parking Revenue be directed to reduce the net tax increase in 2023.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#519/22	MOTION by Councillor Waxer that Committee approve the addition of the Captain of Prevention & Training Position; the Protective Services Administration Assistant Position; and the Municipal Compliance Officer Position in 2023 as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called for a recess from 2:45pm to 2:57pm.		
Budget 2023-2025 Discussion continued	The presentation resumed and Director of Operations, John Greathead, proceeded with the Operations budget. Councillor Wilson left the meeting at 3:30pm.		

Budget 2023-2025 Discussion continued	MOTION by Councillor Melnyk that Committee approve the addition of two Heavy Equipment Operator positions as presented.		
#520/22	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#521/22	MOTION by Councillor Kelleher-Empey that Committee approve the addition of the Skilled Trade - Plumber position as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#522/22	MOTION by Councillor Waxer that Committee approve the addition of the Facility Maintenance position as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#523/22	MOTION by Councillor Damota that Committee approve the addition of the Administration Assistant/Cemetery position as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#524/22	MOTION by Councillor Melnyk that Committee approve the addition of the Mechanic position as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#525/22	MOTION by Councillor Hall that Committee approve the addition of the Grounds position as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#526/22	MOTION by Councillor Damota that Committee approve the addition of the Asset Coordinator Position as proposed.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#527/22	MOTION by Councillor WAXER that Committee approve the addition of the Certified Engineering Technologist position as proposed.		
	FOR	AGAINST	

	6 Councillors	0 Councillors	CARRIED
#528/22	MOTION by Councillor Damota that Committee approve the Operations Capital Budget as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Mayor Ireland called for a recess from 5:04pm to 5:15pm.		
Budget 2023-2025 Discussion continued	The presentation resumed with Director of Finance & Administration, Natasha Malenchak, reviewing the Reserves & Debt section of the budget.		
#529/22	MOTION by Councillor Hall that Committee increase the utilization of the Financial Stabilization Reserve by \$250,000 to mitigate the property tax increase in 2023.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#530/22	MOTION by Councillor Waxer that Committee direct Administration to schedule a meeting for 9am, November 29, 2022 to continue budget discussions including Utilities.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Adjournment #531/22	MOTION by Councillor Hall that, there being no further business, the November 15, 2022 budget presentation meeting be adjourned at 7:00pm on November 16, 2022.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED