

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, November 8, 2022 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Deputy Mayor Wendy Hall, Councillors Rico Damota, Ralph Melnyk, Helen Kelleher-Empey and Kathleen Waxer		
Absent	Mayor Richard Ireland and Councillor Scott Wilson		
Also present	Christine Nadon, Director of Protective & Legislative Services John Greatehead, Director of Operations Natasha Malenchak, Director of Finance & Administration Christopher Read, Director of Community Development Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Norm Pelletier, Lead Water Operator Faraz Kahn, Municipal Energy Manager Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh Juan Upegui & Josh Maxwell, WSP 2 observers		
Call to Order	Deputy Mayor Hall called the November 8, 2022 Committee of the Whole meeting to order at 9:30am; acknowledged today is National Indigenous Veterans Day; and began with a Traditional Land Acknowledgement .		
Additions to the agenda	Councillor Waxer requested to add the following item to the agenda: <ul style="list-style-type: none">7.6 Council representation on the Jasper Community Team Society		
Approval of agenda #480/22	MOTION by Councillor Kelleher-Empey that Committee approve the agenda for the November 8, 2022 Committee of the Whole meeting with the following addition: <ul style="list-style-type: none">7.6 Council representation on the Jasper Community Team Society		
	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED
Business arising	none		
Delegations – WSP sewer modelling study report	Council received a presentation from Juan Upegui & Josh Maxwell of WSP detailing the sewer modelling study report. Highlights included an overview of the scope of work; system age and material; wastewater flows and monitoring; model build; system assessment; and recommendations.		
#481/22	MOTION by Councillor Kelleher-Empey that Committee receive the presentation from		

WSP for information.

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

Correspondence –
Community
Futures West
Yellowhead
#482/22

MOTION by Councillor Melnyk that Committee receive the correspondence from Community Futures West Yellowhead for information; and

That Committee refer the request to the 2023 budget discussions.

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

Correspondence –
Anita Forabosco
#483/22

MOTION by Councillor Melnyk that Committee receive the correspondence from Anita Forabosco for information.

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

Director of Protective & Legislative Services, Christine Nadon, provided Council with information on the cemetery bylaw which was passed in 2006, and items regarding the cemetery which are to be part of the upcoming budget discussions.

#484/22

MOTION by Councillor Melnyk that Committee direct Administration to add the following item to the next Legislative Committee agenda:

- Priority list of bylaws to be reviewed

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

Correspondence –
The Evergreens
Foundation
#485/22

MOTION by Councillor Damota that Committee receive the correspondence from The Evergreens Foundation for information.

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

#486/22

MOTION by Councillor Kelleher-Empey that Committee refer The Evergreens Foundation request to the 2023 budget discussions.

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

WSP sewer
modelling

Director of Operations, John Greathead, provided more insight on the Wastewater Modelling Report including next steps and the effects on the development of a Utilities Master Plan.

#487/22

MOTION by Councillor Damota that Committee receive the Wastewater Modelling Report

for information and direct Administration to utilize the Report in the development of a Utilities Master Plan in 2023.

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

Reserve Policy Director of Finance & Administration, Natasha Malenchak, presented a draft of the Reserve Policy following direction given by Committee at the October 11, 2022 meeting.

#488/22 MOTION by Councillor Damota that Committee defer direction on the Reserve Policy and Schedule A and come back to a future Committee of the Whole meeting following budget deliberations.

FOR	AGAINST	
5 Councillors	0 Councillor	CARRIED

Recess Deputy Mayor Hall called a recess from 11:21–11:31am.

Councillor Kelleher-Empey left the meeting at 11:21am.

Director's Report – Operations Council received a report from Mr. Greathead reviewing major capital projects underway in operations; staffing and service updates; a communications and engagement update; and emerging concerns.

#489/22 MOTION by Councillor Waxer that Committee receive the report for information.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Property Assessment Services
#490/22 MOTION by Councillor Waxer that Committee recommend Council enter into a 5-year agreement for Assessment Services with Accurate Assessment Group LTD. for a term from April 1st 2023 to March 31st 2028, and;

That Committee recommend Council appoint Mr. Troy Birtles of Accurate Assessment Group as assessor of the Municipality of Jasper.

FOR	AGAINST	
3 Councillors	1 Councillor (Councillor Damota)	CARRIED

ATCO solar viability study Municipal Energy Manager, Faraz Khan, presented an overview of the ATCO solar viability study targeted on the potential for a solar installation next to the sewage treatment plant.

#491/22 MOTION by Councillor Waxer that Committee receive the solar viability report for information and refer the concept to the 2023 budget discussion.

	FOR 4 Councillors	AGAINST 0 Councillors	CARRIED
Council representation on Jasper Community Team Society #492/22	MOTION by Councillor Waxer that Committee direct Administration to review existing structures and processes and report back to a future Committee of the Whole meeting with a recommendation regarding Council representation on the Jasper Community Team Society.		
	FOR 4 Councillors	AGAINST 0 Councillors	CARRIED
Motion Action List #493/22	Administration reviewed the Motion Action List.		
	MOTION by Councillor Melnyk that Committee approve the Motion Action List with updates to the timeline and the removal of addressed items including: <ul style="list-style-type: none"> • Outdoor Ice Rink Proposal • Continuation of Municipal Services 		
	FOR 4 Councillors	AGAINST 0 Councillors	CARRIED
Councillor reports	Councillor Waxer and Mayor Ireland met on Wednesday for a Hospitality and Twinned Communities Committee meeting.		
	Councillor Melnyk reported the Community Culture night this past Saturday was a tremendous success and was thoroughly enjoyed by himself, Councillors Waxer & Kelleher-Empey, and Mayor Ireland.		
	Councillor Melnyk will be attending a Jasper Yellowhead Museum & Archives meeting this evening.		
Upcoming Events	Council reviewed a list of upcoming events.		
Adjournment #494/22	MOTION by Councillor Damota that, there being no further business, the Committee of the Whole meeting of November 8, 2022 be adjourned at 12:35pm.		
	FOR 4 Councillors	AGAINST 0 Councillors	CARRIED

