

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
 Tuesday, February 14, 2023 | 9:30am  
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Wendy Hall, Ralph Melnyk, Helen Kelleher-Empey, Rico Damota and Kathleen Waxer		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Christopher Read, Director of Community Development John Greathead, Director of Operations Christine Nadon, Director of Protective & Legislative Services Emma Acorn, Legislative Services Coordinator Amanda Stevens, Communications Manager Erin Toop, WSP Bob Covey, The Jasper Local (media) Jason Stockfish, The Fitzhugh (media) 5 observers		
Call to Order	Deputy Mayor Wilson called the February 14, 2023 Committee of the Whole meeting to order at 9:31am.		
Additions to the agenda	none		
Approval of agenda #59/23	MOTION by Councillor Melnyk that Committee approve the agenda for the February 14, 2023 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from Jan. 24 COTW	none		
Delegations	none		
Correspondence	none		
Public Transportation Study and Action Plan	Council received a presentation from Erin Toop by WSP and CAO Given on the Public Transportation Study and Action Plan.		

#60/23	MOTION by Mayor Ireland that Committee recommend Council receive the Transportation Strategy & Action Plan, excluding the appendices, for information, and;			
	That Committee direct Administration begin the next steps identified in the Action Plan with a focus on:			
	<ul style="list-style-type: none"> <li>• Establishing a Fixed-Route Bus Service beginning in 2023</li> <li>• Conducting a E-Bike Sharing Pilot Project in 2023</li> </ul>			
	FOR 7 Councillors	AGAINST 0 Councillor		CARRIED
Activity Centre Renovation Project Update #61/23	MOTION by Councillor Hall that Committee receive the December 2022 Activity Centre Renovation Progress Update for information.			
	FOR 7 Councillors	AGAINST 0 Councillor		CARRIED
Community Conversations Policy A-005 Review #62/23	MOTION by Mayor Ireland that Committee recommend Council adopt the revised Community Conversations Policy with the following changes:			
	<ul style="list-style-type: none"> <li>• In the membership section change the word “application” to “registration” and “apply” to “register”</li> <li>• In the administration section change the third sentence to read, “When relevant opportunities identified are aligned with council’s strategic priorities and fall within administration’s capacity, scope, authority and budget administration may incorporate the input received at Community Conversations into their work.”</li> </ul>			
	FOR 7 Councillors	AGAINST 0 Councillor		CARRIED
#63/23	MOTION by Mayor Ireland that Committee recommend Council adopt the revised Community Conversations Policy as amended.			
	FOR 7 Councillors	AGAINST 0 Councillor		CARRIED
Recess	Deputy Mayor Wilson called for a recess from 10:30-10:42am.			
Permanent Continuous Position Request – Community Development #64/23	MOTION by Councillor Melnyk that Committee recommend Council approve the conversion of the following positions to “permanent continuous” within the municipality’s staff establishment chart:			
	<ul style="list-style-type: none"> <li>• (1) Client Services Coordinator</li> <li>• (2) Settlement Workers</li> <li>• (1) Community Development Coordinator</li> </ul>			
	FOR 7 Councillors	AGAINST 0 Councillor		CARRIED

Hakone, Japan Initiatives 2023 #65/23	MOTION by Councillor Damota that Committee direct Administration to re-evaluate the High School Student Exchange Program and develop recommendations for Council's consideration for 2024 and beyond.	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
#66/23	MOTION by Councillor Waxer that Committee direct Administration to explore alternate delivery models for managing the Twinned Municipalities and Hospitality Committee and provide a recommendation at a future meeting.	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
#67/23	MOTION by Councillor Damota that Committee direct Administration to return to a future Committee of the Whole meeting with additional information on timelines, costs, and invited delegation size for a delegation to Hakone, Japan in the fall of 2023.	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Institutional Use of Private Space – Councillor Damota #68/23	MOTION by Councillor Damota that Committee direct Administration to return to a future Committee of the Whole meeting with information identifying some equitable solutions for collection bins located on private property.	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Extension of meeting #69/23	MOTION by Councillor Melnyk at 1:36pm that the February 14, 2023 Committee meeting be extended beyond four hours if necessary.	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Motion Action List #70/23	Administration reviewed the Motion Action List.  MOTION by Councillor Hall that Committee approve the updated Motion Action List with the removal of the following items: <ul style="list-style-type: none"> <li>• Jasper Park Chamber of Commerce – RCMP Musical Ride</li> <li>• Community Conversations Policy A-005 Policy Review</li> </ul>	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Councillor reports	Councillor Melnyk will be attending a Jasper-Yellowhead Historical Society Board meeting tonight, an Arts & Culture Community Conversation tomorrow morning, and a course with Community Futures West Yellowhead on Thursday.			

Last week Councillor Hall attended an Early Childhood Community Conversation, a School Age Community Conversation, and a Library Board meeting.

Councillor Wilson completed training last week with the Assessment Review Board.

Upcoming Events Council reviewed a list of upcoming events.

Adjournment #71/23 MOTION by Councillor Hall that, there being no further business, the Committee of the Whole meeting of February 14, 2023 be adjourned at 1:50pm.

FOR  
7 Councillors

AGAINST  
0 Councillors

CARRIED

