

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, May 24, 2022 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

- Virtual viewing and participation Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming.
- Present Mayor Richard Ireland, Deputy Mayor Kathleen Waxer, Councillors Helen Kelleher-Empy, Wendy Hall, Scott Wilson, Ralph Melnyk, and Rico Damota
- Also present Bill Given, Chief Administrative Officer
Christopher Read, Director of Community Development
Christine Nadon, Director of Protective & Legislative Services
John Greathead, Director of Operations
Natasha Malenchak, Director of Finance & Administration
Amanda Stevens, Communications Manager
Emma Acorn, Legislative Services Coordinator
Justin Melnyk, Jasper Park Chamber of Commerce
Ginette Marcoux, Jasper Employment & Education Centre
Jason Stockfish, The Fitzhugh
Bob Covey, The Jasper Local
11 observers
- Call to Order Deputy Mayor Waxer called the May 24, 2022 Committee of the Whole meeting to order at 9:30am.
- Approval of agenda #227/22 MOTION by Councillor Kelleher-Empy to approve the agenda for the May 24, 2022 Committee of the Whole meeting as presented.
- | | | |
|---------------|---------------|---------|
| FOR | AGAINST | |
| 7 Councillors | 0 Councillors | CARRIED |
- Public Transportation RFD #228/22 Administration presented recommendations to advance the issue of public transportation in Jasper.
- MOTION by Mayor Ireland that Committee direct Administration issue an RFP for a public transportation system feasibility study; and
- That Committee direct Administration finalize a Memorandum of Understanding with Parks Canada for the provision of public transportation services, and return to a future Committee meeting.
- | | | |
|---------------|---------------|---------|
| FOR | AGAINST | |
| 7 Councillors | 0 Councillors | CARRIED |

Policy Review RFD Council received recommendations from Administration with respect to the ongoing efforts to support the [A-001 Policy Development and Review Policy](#). Committee reviewed a list of policies considered for removal for various reasons.

#229/22 MOTION by Councillor Wilson that Committee recommend Council rescind the following policies:

- C-002: Electronic Communications Device Policy
- C-003: No Smoking Zones Policy
- D-005: Laptop Policy

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

#230/22 MOTION by Councillor Kelleher-Empy that Committee refer the matter of Policy B-017 Community Economic Development Fund to the 2023 budget discussions.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

#231/22 MOTION by Mayor Ireland that Committee direct Administration to conduct a review of the administrative procedures for Policy B-017: Community & Economic Development Fund, and present recommendations at a future Committee meeting.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Relationships with External Groups Policy RFD Director of Community Development, Christopher Read, presented a draft policy to Council in response to direction given at the September 14, 2021 Committee meeting. Council had asked for recommendations on how to enhance the relationship between the Municipality and local non-profit organizations, including the Jasper Community Team Society and the Friends of Jasper Culture and Recreation.

#232/22 MOTION by Councillor Damota that Committee recommend Council rescind Policy F-004: Relationship between the Municipality and the Jasper Community Team; and

That Committee recommend Council adopt the draft Municipality of Jasper's Relationship with External Groups Policy.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Recess Deputy Mayor Waxer called a recess from 10:59 to 11:04am.

Private Home Accommodation Draft Policy Correspondence from Parks Canada detailing proposed amendments to the Private Home Accommodation Draft Policy had been formally received at the May 17, 2022 Regular Council meeting. Council directed Administration to request an extension to the deadline for feedback and asked Administration to include the item on the next meeting agenda for further discussion. On Friday, May 20, correspondence was received from Parks

Canada stating the proposed amendment package was withdrawn due to extensive community feedback. This letter will be attached to the June 7 Regular meeting agenda.

#233/22

MOTION by Mayor Ireland that Committee direct Administration to report back to a future Committee of the Whole meeting with options to prepare a municipal position regarding private home accommodation.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Correspondence

Council received four pieces of correspondence and made the following decisions:

Jasper Park
Chamber of
Commerce

MOTION by Councillor Wilson that Committee receive the correspondence from the Jasper Park Chamber of Commerce for information.

#234/22

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Jasper
Employment &
Education Centre

MOTION by Councillor Damota that Committee recommend Council provide a letter of endorsement for the Jasper Employment & Education Centre.

#235/22

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Wisehart Charity
& Curling Rink
Rental

MOTION by Councillor Melnyk that Committee direct Administration to waive the fees associated with the curling rink rentals for the Annual Summer and Fall Fair on August 9 and September 6, 2022 in response to the request from the Wisehart Charity.

#236/22

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Councillor Damota left the meeting at 12:03pm.

Correspondence
Jasper Canada Day
Committee

MOTION by Mayor Ireland that Committee recommend to Council that the Municipality of Jasper facilitate the pancake breakfast on Canada Day with funding coordination, execution, and including staffing and volunteers; and that the Municipality donate venue space including Commemoration Park and the multi-purpose room at the Activity Centre for June 30, July 1 and July 2, 2022 for set up and tear down.

#237/22

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Motion Action List

Administration reviewed the Motion Action List, which included revised target dates and the removal of items which were addressed today.

#238/22

MOTION by Councillor Hall that Committee approve the updated Motion Action List as amended.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor reports

Councillor Kelleher-Empy attended the two-day Evergreens Foundation Strategic Planning Sessions last week.

Councillor Hall will be representing the library at tomorrow's Summer Staff Welcome event at the Tramway.

Councillors Wilson and Melnyk were both in attendance at the Jasper Community Housing Corporation (JCHC) meeting on May 19. Colliers presented the review of the JCHC Governance Plan, which will be coming to Council at an upcoming meeting.

Councillor Melnyk and Mr. Given will be in Edmonton on May 31 and June 1 at the Travel Industry Association of Alberta conference.

Councillors Melnyk and Waxer will be attending the Alberta Japan Twinning Association Annual General Meeting in Taber on June 3 and 4.

Mayor Ireland met with Stuart Back, Vice President of Operations for the Banff Jasper Collection, Pursuit on Wednesday, May 18, and discussed issues including utility rates and the potential of a Valemount Airport Expansion. The Mayor has also since been invited to discuss the airport item with the Mayor of Valemount.

Mayor Ireland attended the Arts & Culture Community Conversation last Wednesday.

Mayor Ireland will be meeting with representatives from Trans Mountain and the Simpcw First Nation tomorrow to discuss Jasper's housing availability and affordability.

Mayor Ireland will also be in attendance at the Jasper Partnership Initiative meeting tomorrow afternoon.

Upcoming Events

Council reviewed a list of upcoming events.

In Camera
#239/22

MOTION by Councillor Kelleher-Empy to move in camera at 12:27pm to discuss agenda items:

9.1 Strategic Plan Review – FOIP, S. 29(1)(b)

9.2 Personnel matter: CAO performance feedback – FOIP, S. 17(4)(f)

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Mr. Given also attended the in camera session.

Councillor Kelleher-Empy left the meeting at 12:30pm.

Councillor Hall left the meeting at 4:09pm.

Meeting Extension #240/22	MOTION by Mayor Ireland to extend the meeting beyond 4 hours.			
	FOR	AGAINST		
	4 Councillors	0 Councillors		CARRIED
Revert to open meeting #241/22	MOTION by Councillor Wilson that Committee of the Whole revert to open meeting at 5:19pm.			
	FOR	AGAINST		
	4 Councillors	0 Councillors		CARRIED
Adjournment #242/22	MOTION by Councillor Melnyk, there being no further business, the Committee of the Whole meeting of May 24, 2022 be adjourned at 5:20pm.			
	FOR	AGAINST		
	4 Councillors	0 Councillors		CARRIED