

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, October 11, 2022 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Wendy Hall, Ralph Melnyk, and Kathleen Waxer		
Absent	Councillors Scott Wilson and Helen Kelleher-Empey		
Also present	Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Natasha Malenchak, Director of Finance & Administration Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 3 observers		
Call to Order	Deputy Mayor Damota called the October 11, 2022 Committee of the Whole meeting to order at 9:30am and began with a <a href="#">Traditional Land Acknowledgement</a> .		
Additions to the agenda	Mayor Ireland requested an addition be made to the agenda: <ul style="list-style-type: none"><li>6.1 Correspondence</li></ul>		
Approval of agenda #429/22	MOTION by Councillor Hall to approve the agenda for the October 11, 2022 Committee of the Whole meeting with the following addition: <ul style="list-style-type: none"><li>6.1 Correspondence</li></ul>		
	FOR 5 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from minutes of Sept. 27 meeting	Mayor Ireland noted that Motion #404/22 could have read “Committee recommend Council” as opposed to “Committee direct Council” to follow proper procedure.		
Delegations – Community Futures West Yellowhead	Council received a presentation from Nancy Robbins of Community Futures West Yellowhead (CFWY). Ms. Robbins began by thanking Councillor Kelleher-Empey for her nine years of service on the CFWY board and her mentorship through the pandemic. The presentation highlighted the work done to help businesses in the West Yellowhead region through the pandemic and the 2020-2023 pandemic recovery initiatives.		
Correspondence	Mayor Ireland received a phone call on Friday from a resident with a number of questions about property assessments, specifically the Request for Information mailed to some property owners. Director of Finance & Administration, Natasha Malenchak, provided		

information on the legislative framework and assured Council the information requested was in line with provincial assessment legislation. Mayor Ireland noted that the residents may be better served by contacting their MLA regarding this matter.

S-Block Parking	Council received recommendations and alternatives on S-Block parking from the Director of Protective & Legislative Services, Christine Nadon.						
#430/22	<p>MOTION by Councillor Melnyk that Committee direct Administration to develop a revised parking program for stalls in the S-Block parking lot, and report back at an upcoming Committee of the Whole meeting; and</p> <p>That Committee direct Administration to propose a fee increase to the Storage Lots Bylaw (#208), and report back at an upcoming Committee of the Whole meeting.</p> <table><tbody><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>5 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></tbody></table>	FOR	AGAINST		5 Councillors	0 Councillor	CARRIED
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#431/22	<p>MOTION by Mayor Ireland that Committee recommend that Council add the topic of the ‘Commercial Cap’ to the next Intergovernmental meeting.</p> <table><tbody><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>5 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></tbody></table>	FOR	AGAINST		5 Councillors	0 Councillor	CARRIED
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Recess	Deputy Mayor Damota called a recess from 10:51 – 11:00am.						
Outdoor Recreation Facilities Policy	Director of Community Development, Christopher Read, presented recommendations and alternatives to Council with respect to a draft Outdoor Recreation Facilities Policy.						
#432/22	<p>MOTION by Mayor Ireland that Committee recommend Council rescind Policy D-014: Municipal Field Use Policy and Policy D-015: Outdoor Skating Surface Policy, and adopt the draft Outdoor Recreation Facilities Policy with amendments as discussed at the October 11, 2022 Committee of the Whole meeting.</p> <table><tbody><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>5 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></tbody></table>	FOR	AGAINST		5 Councillors	0 Councillor	CARRIED
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Utility Rate Model Outcomes Review	Council received a report from Director of Finance & Administration, Natasha Malenchak, detailing information collected following four billing cycles under the new utility rate model.						
#433/22	<p>MOTION by Mayor Ireland that Committee receive the report for information; and</p> <p>That Committee direct Administration to organize and prepare for a workshop for Council and key staff to have further discussion of the Utility Rate Bylaw.</p> <table><tbody><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>5 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></tbody></table>	FOR	AGAINST		5 Councillors	0 Councillor	CARRIED
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Recess	Deputy Mayor Damota called a recess from 12:00 – 12:09pm.						
Reserve Policy #434/22	<p>Council received a draft Reserve Policy (B-112) from Administration. The policy would only be forwarded to Council for final approval once Committee is satisfied that both the policy and the reserve descriptions are appropriate. Discussion of debt limits, as contained in the existing policy B-012, would be addressed through a separate policy to be developed in 2023.</p> <p>MOTION by Councillor Hall that Committee receive the draft Reserve Policy (B-112) as amended as discussed at the October 11, 2022 Committee of the Whole meeting; and</p> <p>That Committee direct Administration to return to a future committee of the whole with Schedule A: Reserve Descriptions.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 33%;"></td> </tr> <tr> <td>5 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		5 Councillors	0 Councillors	CARRIED
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Clean Energy Improvement Program	Councillor Wilson had requested this item be added to the agenda. Committee agreed to refer this item to the October 25, 2022 Committee of the Whole meeting as Councillor Wilson was unable to attend today's meeting.						
Motion Action List #435/22	<p>Administration reviewed the Motion Action List.</p> <p>MOTION by Councillor Waxer that Committee approve the Motion Action List with the removal of the items addressed today including:</p> <ul style="list-style-type: none"> <li>• S-Block Parking</li> <li>• Recreational Use of Municipal Outdoor Facilities Policy</li> <li>• Utility Model Review Outcomes</li> </ul> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 33%;"></td> </tr> <tr> <td>5 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		5 Councillors	0 Councillors	CARRIED
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Councillor reports	<p>Mayor Ireland advised Committee there is a meeting of the West Yellowhead Waste Management Authority this Thursday that he will be unable to attend.</p> <p>The Organizational meeting is scheduled for October 25, 2022. Mayor Ireland requested all Councillors consider assignments and prepare motions for any changes to boards, committees, schedules, or structure changes.</p> <p>Councillor Damota will be acting as an alternate and attending the Early Childhood Community Conversation tomorrow.</p> <p>Councillor Melnyk attended the Seniors Community Conversation last week as an alternate for Councillor Waxer.</p> <p>Councillor Hall attended the Adult Community Conversation last Wednesday.</p> <p>Last Friday Councillor Waxer attended a meeting of the Food Security Working Group.</p>						

Upcoming Events Council reviewed a list of upcoming events.

Adjournment #436/22 MOTION by Councillor Waxer, there being no further business, the Committee of the Whole meeting of October 11, 2022 be adjourned at 12:47pm.

FOR

5 Councillors

AGAINST

0 Councillors

CARRIED