

Municipality of Jasper  
**Regular Council Meeting Minutes**  
 Tuesday, April 19, 2022 | 1:30 pm  
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is primarily back in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.						
Present	Mayor Richard Ireland, Councillors Helen Kelleher-Empey, Ralph Melnyk, Wendy Hall and Scott Wilson						
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Emma Acorn, Legislative Services Coordinator Troy Birtles, Accurate Assessment Group Ltd. Jason Stockfish, The Fitzhugh 8 observers						
Absent	Councillors Rico Damota and Kathleen Waxer						
Call to order	Mayor Ireland called the meeting to order at 1:31pm.						
Approval of agenda #160/22	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the agenda for the April 19, 2022 regular meeting as presented.						
	<table border="0" style="width: 100%;"> <tr> <td style="text-align: left;">FOR</td> <td style="text-align: left;">AGAINST</td> <td></td> </tr> <tr> <td style="text-align: left;">5 Councillors</td> <td style="text-align: left;">0 Councillors</td> <td style="text-align: right;"><b>CARRIED</b></td> </tr> </table>	FOR	AGAINST		5 Councillors	0 Councillors	<b>CARRIED</b>
FOR	AGAINST						
5 Councillors	0 Councillors	<b>CARRIED</b>					
Approval of regular minutes #161/22	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the March 15, 2022 regular meeting as amended. - Call to order should read 1:30pm						
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Approval of special meeting minutes #162/22	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the minutes of the March 29, 2022 special council meeting as presented.						
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Business arising from previous minutes	<p>Council inquired as to the status of the discretionary use permit which was to be submitted to Parks Canada in regards to sidewalk seating and the commercial use of public space. Administration updated Council and shared the permit application was submitted directly after the March 29 special Council meeting and has been received back along with approval from Parks Canada.</p> <p>During the March 15<sup>th</sup> regular meeting Council directed the Mayor to write to the Minister of Municipal Affairs in regards to the write off of Property Tax receivables and its repeated occurrences over the years. Mayor Ireland asked that the letter which was written be appended to an upcoming agenda in correspondence and made available to the public.</p>						
Presentations	Council received the annual assessment review from Troy Birtles of Accurate Assessment Group Ltd. and asked clarifying questions.						
Bylaw Summary	Council received a summary of bylaws currently in force.						
Regional Assessment Review Board Bylaw 2022 #163/22	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council read for the first time, Bylaw #245: the Regional Assessment Review Board Bylaw 2022, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to establish a regional assessment review board.						

	FOR 5 Councillors	AGAINST 0 Councillors	<b>CARRIED</b>
#164/22	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council read for the second time, Bylaw #245: the Regional Assessment Review Board Bylaw 2022, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to establish a regional assessment review board.		
	FOR 5 Councillors	AGAINST 0 Councillors	<b>CARRIED</b>
	Mayor Ireland called for a recess from 2:49-2:56pm.		
Municipal Employee Housing Policy RFD #165/22	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the Municipal Employee Housing Policy as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	<b>CARRIED</b>
Rescind Policy B-009: Fiscal and Financial Control #166/22	MOTION by Councillor Wilson – BE IT RESOLVED that Council rescind Policy B-009: Fiscal and Financial Control.		
	FOR 5 Councillors	AGAINST 0 Councillors	<b>CARRIED</b>
Volunteer Week Proclamation #167/22	MOTION by Councillor Hall – BE IT RESOLVED that Council proclaim April 24-30, 2022 National Volunteer Week.		
	FOR 5 Councillors	AGAINST 0 Councillors	<b>CARRIED</b>
West Yellowhead Regional Waste Management Authority (WYRWMA) Governance and Administrative Plan #168/22	Mayor Ireland relinquished the chair to Deputy Mayor Kelleher-Empey in order to make the following motion.		
	MOTION by Mayor Ireland – BE IT RESOLVED that Council approve the West Yellowhead Regional Waste Management Authority and the Management Agreement as presented, and; that Council authorize its appointed representatives to raise issues of concern with the board and to accept the majority decision of the board with respect to any proposed amendments.		
	FOR 5 Councillors	AGAINST 0 Councillors	<b>CARRIED</b>
	Deputy Mayor Kelleher-Empey relinquished the chair to Mayor Ireland for the remainder of the meeting.		
Correspondence	none		
Other new business	none		
Council reports	Councillor Kelleher-Empey attended the Alberta Seniors Housing & Community Association conference last week in Calgary along with all of the Evergreens Foundation board.		
	Mayor Ireland, all Councillors and key staff members attended Strategic Priorities Planning sessions in Banff from April 4-6. A final strategic plan will be coming back to Council for final approval.		
	Councillor Melnyk updated everyone on the events for Earth Day on April 22 <sup>nd</sup> . The Rotary Club trail clean-up will begin at the library at noon and also 5pm.		
Upcoming events	Council received a list of upcoming events for information.		

Adjournment  
#169/22

MOTION by Councillor Wilson – BE IT RESOLVED that, there being no further  
business, the regular meeting of April 19, 2022 be adjourned at 3:29pm.

FOR  
5 Councillors

AGAINST  
0 Councillors

**CARRIED**

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Mayor

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Chief Administrative Officer