

Municipality of Jasper
Organizational Meeting Minutes
Tuesday, October 25, 2022

Place: Jasper Library & Cultural Centre – Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.
Present	Mayor Richard Ireland, Councillors Ralph Melnyk, Helen Kelleher-Empy, Rico Damota, Wendy Hall, Scott Wilson and Kathleen Waxer
Also Present	Bill Given, Chief Administrative Officer Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator
Call to Order	Mayor Ireland called the meeting to order at 2:00pm and began with a Traditional Land Acknowledgement .
Approval of Agenda #458/22	MOTION by Councillor Melnyk – BE IT RESOLVED THAT Council approve the agenda for the organizational meeting of October 25, 2022 as presented. FOR 7 Councillors AGAINST 0 Councillors CARRIED
Set date, time, place of regular council meetings motion #459/22	MOTION by Councillor Kelleher-Empy – BE IT RESOLVED that Council set the following dates, times and locations for the regular Council meetings for the 2023 year: The first and third Tuesday of each month at 1:30pm in the Quorum Room at the Jasper Library and Cultural Centre. FOR 7 Councillors AGAINST 0 Councillors CARRIED
Set date, time, place of Committee of the Whole meetings #460/22	MOTION by Councillor Wilson – BE IT RESOLVED THAT Council set the following dates, times and locations for committee of the whole meetings for the 2023 year: The second and fourth Tuesday of each month at 9:30 am in the Quorum Room at the Jasper Library and Cultural Centre. FOR 7 Councillors AGAINST 0 Councillors CARRIED
	The 2023 Council calendar is attached to today’s minutes and available on the municipal website.
Deputy Mayor and Alternate Deputy Mayor Schedule	MOTION by Councillor Hall – BE IT RESOLVED THAT Council approve a Deputy Mayor and Alternate Deputy Mayor schedule rotating on two-month terms commencing November 1, 2022 as discussed.

#461/22 FOR 7 Councillors AGAINST 0 Councillors CARRIED

The full Deputy Mayor and Alternate Deputy Mayor schedule is attached as part of today's minutes and available on the municipal website.

List of committees & boards #462/22 MOTION by Councillor Damota – BE IT RESOLVED that Council direct Administration to develop a draft Terms of Reference for a Traffic Advisory Committee and return to a future committee of the whole meeting.
FOR 7 Councillors AGAINST 0 Councillors CARRIED

#463/22 MOTION by Councillor Waxer – BE IT RESOLVED that Council direct Administration to develop a draft Terms of Reference for the Communities in Bloom Committee and the Human Resources Committee and return to a future committee of the whole meeting.
FOR 7 Councillors AGAINST 0 Councillors CARRIED

#464/22 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the list and structure of committees and boards for 2022 – 2023 as presented.
FOR 7 Councillors AGAINST 0 Councillors CARRIED

Appointment to committees & boards #465/22 MOTION by Councillor Damota – BE IT RESOLVED that Council appoint the following Councillors to the following committees and boards as presented.
FOR 7 Councillors AGAINST 0 Councillors CARRIED

The full list of Council appointments is attached as part of today's minutes and is available on the Municipal website.

Strategic Priorities #466/22 MOTION by Councillor Wilson – BE IT RESOLVED that Council confirm the Strategic Priorities for 2022-2026 term as presented.
FOR 7 Councillors AGAINST 0 Councillors CARRIED

#467/22 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council change the dates of the Strategic Priorities Review to January 25-26, 2023.
FOR 7 Councillors AGAINST 0 Councillors CARRIED

Adjournment
#468/22

MOTION by Wilson – BE IT RESOLVED that, there being no further business, the organizational meeting of October 25, 2022 be adjourned at 2:56pm.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Mayor

Chief Administrative Officer



Municipality of Jasper 2023 Council Meeting Calendar

Regular meetings are scheduled for 1:30 pm and Committee meetings for 9:30am at the Jasper Library & Cultural Centre, downstairs, 500 Robson Street, Jasper, AB.

Regular Meeting
Statutory Holiday
Committee of the Whole
Special Meeting Dates

2023	JANUARY							FEBRUARY							MARCH							
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6	7					1	2	3	4				1	2	3	4
	8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	
	15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	
	22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	
	29	30	31					26	27	28					26	27	28	29	30	31		
	APRIL							MAY							JUNE							
	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
							1		1	2	3	4	5	6					1	2	3	
	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17		
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24		
23	24	25	26	27	28		28	29	30	31				25	26	27	28	29	30			
30																						
JULY							AUGUST							SEPTEMBER								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1			1	2	3	4	5						1	2		
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9		
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16		
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23		
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30		
30	31																					
OCTOBER							NOVEMBER							DECEMBER								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1	2	3	4	5	6	7				1	2	3	4						1	2		
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9		
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16		
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23		
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30		
														31								

Jan 25-26	Council Strategic Planning Session
May 25-28	TBC: Federation of Canadian Municipalities Conference: May 25-28, Toronto, ON
July 25	Summer break
August 1	Summer break
Sept 27-29	TBC: ABMunis Tradeshow & Convention - Edmonton
Oct 24	TBC: Organizational meeting, following 9:30am COTW
Nov 21-22	TBC: Budget presentations
Dec 15	TBC: Community Christmas Party
Dec 26	Holiday break

Municipality of Jasper
Deputy and Alternate Deputy Mayor
November 2022 – October 2023



Dates	Deputy Mayor	Alternate Deputy Mayor
Nov. 1 – Dec. 31, 2022	Hall	Damota
Jan. 1 – Feb. 28, 2023	Wilson	Hall
March 1 – April 30, 2023	Melnyk	Wilson
May 1 – June 30, 2023	Waxer	Melnyk
July 1 – Aug. 31, 2023	Kelleher-Empey	Waxer
Sept. 1 – Oct. 31, 2023	Damota	Kelleher-Empey

Council Appointments to Boards & Committees

October 2022

**Council Boards and Committees**

Board or Committee Name	Appointed Councillor(s)	Alternate
Emergency Advisory	Ireland, Melnyk, Waxer	
Hospitality and Twinned Communities	Ireland, Waxer	
Human Resources	Damota, Hall, Waxer	
Jasper Municipal Library	Hall	
Legislative	Ireland, Damota, Hall	
Regional Assessment Review Board	Wilson	

Community Conversations

Community Conversation Name	Appointed Councillor(s)	Alternate
Early Childhood	Kelleher-Empey	Hall
School Age	Hall	Damota
Adults	Damota	Ireland
Seniors	Ireland	Melnyk
Arts and Culture	Melnyk	Kelleher-Empey
Recreation	Waxer	Wilson
Environmental Responsibility	Wilson	Waxer

Corporations

Corporation Name	Appointed Councillor(s)	Alternate
Jasper Community Housing Corporation	Wilson, Melnyk	Damota, Hall
Jasper Community Housing Corporation Chairperson	Wilson	

External Boards and Committees

Board or Committee Name	Appointed Councillor(s)	Alternate
Communities in Bloom	Waxer	
Evergreens Foundation Board	Kelleher-Empey	
Jasper Partnership Initiative	Damota	Ireland
Jasper Yellowhead Museum and Archives	Melnyk	
TransCanada Yellowhead Highway Association	Kelleher-Empey	Melnyk
West Yellowhead Community Futures	Damota, Melnyk	Waxer
West Yellowhead Waste Management Authority	Ireland, Wilson	
Yellowhead Regional Library	Hall	Kelleher-Empey
Rural Renewal Initiative Stream	Kelleher-Empey	