

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, September 27, 2022 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Rico Damota, Councillors Wendy Hall, Scott Wilson, Ralph Melnyk, Helen Kelleher-Empey and Kathleen Waxer		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Natasha Malenchak, Director of Finance & Administration John Greathead, Director of Operations & Utilities Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Lynn Wannop, Coco’s Café Shelley Koebel, SnowDome Coffee Bar & Andromeda Coffee, Coin Clean Laundry Erin Toop, WSP Bob Covey, The Jasper Local Jason Stockfish, The Fitzhugh 21 observers		
Call to Order	Deputy Mayor Damota called the September 27, 2022 Committee of the Whole meeting to order at 9:31am and began with a <a href="#">Traditional Land Acknowledgement</a> .		
Additions to the agenda	<p>Councillor Kelleher-Empey asked to add the following item to the agenda:</p> <ul style="list-style-type: none"><li>• 7.7 Update on utility work on Patricia Street</li></ul> <p>Mayor Ireland asked to add the following item to the agenda:</p> <ul style="list-style-type: none"><li>• 4.0 Approval of the September 13, 2022 Committee of the Whole minutes</li></ul> <p>Mayor Ireland indicated that today is World Tourism Day, and acknowledged the important contributions tourism makes to our community every day of the year.</p> <p>Councillor Melnyk joined the meeting at 9:35am.</p>		
Approval of agenda #402/22	<p>MOTION by Councillor Kelleher-Empey to approve the agenda for the September 27, 2022 Committee of the Whole meeting with the following additions:</p> <ul style="list-style-type: none"><li>• 7.7 Update regarding utility work on Patricia Street</li><li>• 4.0 Approval of the September 13, 2022 Committee of the Whole minutes</li></ul>		
	FOR	AGAINST	
	7 Councillors	0 Councillor	CARRIED

Approval of minutes #403/22	MOTION by Councillor Hall to approve the minutes of the September 13, 2022 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from minutes	none		
Delegations	Business owners Lynn Wannop and Shelley Koebel were in attendance to address their respective correspondence items submitted to Council.		
Correspondence – Lynn Wannop, Coco’s Cafe	Lynn Wannop spoke to a piece of correspondence addressed to Mayor & Council detailing her experience as a small business owner during the Chetamon Wildfire and power outage. Council and Administration answered questions and provided clarifications with regards to the information and concerns shared by Mrs. Wannop. Her main request was for dedicated business communications to be issued moving forward.		
Correspondence – Shelley Koebel, SnowDome Coffee Bar #404/22	Shelley Koebel presented a request to Council regarding an early cessation of the 2022 Paid Parking Program to help bring back visitors and locals to the downtown core.		
	MOTION by Councillor Wilson that Committee direct Council to discuss at today’s Regular Council meeting an early ending to the 2022 Paid Parking season.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Damota called a recess from 10:55 – 11:09am.		
Jasper Transportation Strategy and Action Plan #405/22	Council received a presentation from Erin Toop with WSP on the Jasper Transportation Strategy and Action Plan. Highlights included a review of the project process and timing; a background review on site overview, opportunities and constraints; and next steps.		
	MOTION by Councillor Kelleher-Empey that Committee receive the Jasper Transportation Strategy and Action Plan report for information.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Activity Centre Renovation Progress Update #406/22	Director of Community Development, Christopher Read, presented recommendations and alternatives to Council with respect to the Activity Centre Renovation Project. Council reviewed design options and received a progress update on the project.		
	MOTION by Mayor Ireland that Committee receive the September 2022 Activity Centre Renovation Progress Update for information; and		
	That Committee endorse the design concept of non-gendered change rooms in the Aquatic Centre.		

	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
#406/22	MOTION by Mayor Ireland that Committee recommend Council direct administration to adjust scope of the project and continue the design process with three (3) new arena dressing rooms.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Damota called a recess from 12:25 to 1:15pm.		
Meeting Extension #407/22	MOTION by Councillor Melnyk that the September 27, 2022 Committee of the Whole meeting be extended beyond four hours if necessary.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Director's Report – Finance & Administration #408/22	Council received a report from Director of Finance & Administration, Natasha Malenchak, detailing the recent projects in the department, including major projects in information technology and budget planning; staff training; service numbers; and a review of the current operating budget and capital expenses.		
	MOTION by Councillor Waxer that Committee receive the report for information.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Utilities Model Review	On January 11, 2022 Committee provided direction to Administration to incorporate the Connection, Consumption and Capital concept (CCC Rate model) into the 2022 rates. On February 1, Council gave third reading to the Utility Rates Bylaw. At that time, Council also directed Administration to provide an update on the outcomes of the new model after four billing cycles.		
#409/22	MOTION by Mayor Ireland that Committee recommend Council receive the Utility Rate Model Outcomes Review for information and maintain the CCC model; and		
	That Committee direct Administration to present alternatives to the calculation of charges including church properties within the CCC model to achieve greater equity.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
RFD – Left Turn Option for Petro- Canada and Bright Spot Restaurant	In May of 2022, Council directed Administration to provide a report on a request for a new left turn option to Petro-Canada and the Bright Spot Restaurant on Connaught Drive. Council received a report from Director of Operations & Utilities, John Greathead,		

detailing the work Administration has done with WSP to design and assess the viability of the construction of a turning lane to increase access to the property.

#410/22

MOTION by Mayor Ireland that Committee receive the report for information, and direct Administration to invite the proponent to provide Council with a Traffic Impact Analysis, at the sole cost of the proponent, for Council to further consider the request, with the understanding that if approved the entire project would proceed at the sole cost of the proponent.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Recess

Deputy Mayor called a recess from 2:50 – 3:01pm

Municipal Position  
on Private Home  
Accommodations  
#411/22

Council considered recommendations and alternatives to begin the development of a municipal position on Private Home Accommodations in Jasper.

MOTION by Mayor Ireland that Committee recommend Council approve as a municipal position those items enumerated in the first section 'Public Input and Transparency of Decision Making' in the draft municipal response; and

That Council direct Administration to communicate this information to Parks Canada.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

#412/22

MOTION by Councillor Wilson that Committee recommend Council include in the municipal position section 'Application of Changes to Existing PHAs' with the removal of 'in good faith sought'.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Update on utility  
work on Patricia  
Street

Councillor Kelleher-Empey requested an update on utility work scheduled for Patricia Street in October. Mr. Given and Mr. Greathead provided information on the work being undertaken by Shaw, as a contractor, in the installation of fibre optic infrastructure.

Motion Action List

Administration reviewed the Motion Action List, which included updated target dates and the removal of items which were addressed today.

#413/22

MOTION by Councillor Hall that Committee approve the updated Motion Action List.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Councillor reports

none

Upcoming Events

Council reviewed a list of upcoming events.

In Camera

Council and Mr. Given agreed to defer the in camera item due to the length of the meeting.

Adjournment  
#414/22

MOTION by Councillor Wilson, there being no further business, the Committee of the Whole meeting of September 27, 2022 be adjourned at 3:57pm.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED